



## VULCAN MATERIALS ACADEMIC SUCCESS CENTER

The University of Alabama at Birmingham

### VMASC TUTOR JOB POSITION

Summary: Tutors for the Vulcan Materials Academic Success Center (VMASC) provide academic support for specific courses and subject areas that they have excelled in. VMASC tutors are not teachers, but rather guides who are knowledgeable and able to facilitate understanding of course material.

VMASC Tutors work an average of 5-10 hours/week, at \$9/hr

The VMASC offers tutoring for the following UAB courses:

- **Biology** (101, 115, 116, 123, 124, 210, 261, 330)
- **Chemistry** (100, 105, 107, 115, 117, 235, 237, 460)
- **Math** (098, 102, 105, 106, 107, 110, 125, 126, 180)
- **Psychology** (101, 212, 216)
- **Sociology** (100)

#### General Responsibilities:

- Utilize content-specific skills and strategies to assist tutees' understanding of course material
- Remain knowledgeable in course content for courses that are tutored
- Attend required staff meetings & tutor trainings, including completing The College Reading and Learning Association (CRLA) Certification
- Comply with University Family Education Rights and Privacy Act (FERPA)
- Complete a self-evaluation & attend an evaluation meeting with supervisor at the end of each semester

#### Qualifications:

- Current enrollment as an undergraduate student at UAB
- Minimum cumulative GPA of 3.0
- Grade of A or B in each course to be tutored
- Ability to tutor at least two courses from the VMASC tutoring list (see above)
- Commitment to tutoring at least two consecutive semesters
- Must be honest, responsible and mature

- Must have strong interpersonal communication skills
- Must be friendly, patient, and sensitive to a diversity of students and their individual needs