

**SCHOOL OF NURSING  
UNIVERSITY OF ALABAMA AT BIRMINGHAM  
Position Description**

**Clinical Research Nurse Coordinator I  
Dr. Rita Jablonski**

**UAB Employment Site #T230113**

**SUMMARY:**

The purpose of this study is to assist family caregivers of persons living with dementia successfully manage care-resistant behaviors. The family caregivers will receive a series of coaching sessions provided by the CRNC I. The CRNC I will deliver a series of 9 coaching sessions using the Zoom platform to family caregivers of persons living with dementia. The CRNC I will be trained in the protocol by Dr. Rita Jablonski. They will also be expected to attend all weekly study meetings, complete pertinent study-related documents independently, and provide weekly Zoom calls to research participants who are not actively receiving coaching sessions. The ideal candidate will have had experience providing care to people living with dementia and will demonstrate sensitivity to dementia family caregivers.

The CRNC I will work with Dr. Jablonski, members of her study team, and stakeholders and collaborators throughout the UAB community to conduct and understand all study activities including the protocol, IRB regulations, and Good Clinical Practice (GCP). They will be comfortable using videoconferencing technology and data management systems. This individual must be willing to support the mission of the SON and adhere to all University policies and procedures.

**RESPONSIBILITIES:**

1. Conducts and understands all study activities including more complex protocols in accordance with the protocol, IRB regulations, and Good Clinical Practice (GCP).
2. Develops or provides input for IRB documents.
3. Manages the life cycle of interventional activities until study closure.
4. Provides coaching around care refusal behavior to participants while strictly adhering to intervention protocol.
5. Provide coaching using videoconferencing technology such as the Zoom platform.
6. Enter data into data management systems such as REDCAP.
7. Maintains study-related records and documentation.
8. Provides direction for preparation of study, monitoring visits and correct findings as needed.
9. Assists colleagues in identifying efficiencies and improving processes.
10. Mentors and trains newer staff as needed.
11. Performs other duties as assigned.

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12. Collects, enters and summarizes data
13. Assists in preparation, editing, and submission of presentations and publications
14. Participates in education/training opportunities that facilitate this role
15. Facilitates compliance relative to University, SON, and sponsor policies, CNR SON and University policies and procedures.

#### **QUALIFICATIONS:**

Position requires a bachelor's degree in nursing or a related field and a minimum of 3 years of research experience. This position also requires proficiency with Microsoft office software (Word, Excel, PowerPoint and Outlook) and Zoom videoconferencing. The successful candidate should be flexible, self-motivated, professional, and possess excellent interpersonal and organizational skills. CITI IRB training will be required upon hire. Well-developed communication, interpersonal, and organizational skills are required. All duties will be conducted in accordance with federal guidelines for conduct of research with human subjects. Individual must adhere to all SON & UAB policies and procedures including but not limited to all FERPA and HIPAA regulations. Individual must be able to work independently and within a team environment.

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