

# The University of Alabama at Birmingham

MSN FALL 2025 Admission Packet





### UAB School of Nursing (SON) Masters of Science in Nursing (MSN) Admissions Checklist

### <u>Steps 1 – 7 must be complete prior to registering for courses.</u>

1. Your Admission Offer, Acceptance Form, FERPA Form, and Post Licensure Core Performance Standards will be delivered via Adobe Sign to your admission application email address (EMAIL 2 of 3). Sign and return required documents via Adobe Sign. (a copy will be emailed to you upon completion)

Note: Confirm the Specialty track is acceptable, and the current state of residence address is correct. The offer is only for the specialty listed. If you do not wish to accept this specialty, you may request a change of term form (if this is your first term applying) or submit a new application to the program.

- Sign and submit your Program of Study form through Adobe Sign (EMAIL 3 of 3). The program of study form will come in a separate Adobe Sign email soon after you receive the offer email (a copy will be emailed to you upon completion). Additionally, review instructions for returning your program of study and request to transfer or waive courses, if applicable. (Attachment A)
- 3. Review information regarding your Blazer ID. The University will create your ID for you. Go to Blazer Central to register (activate) your BlazerID. You will need your student ID (B#) located on your Program of Study. <a href="https://idm.uab.edu/bid/reg">https://idm.uab.edu/bid/reg</a>
- □ 4. Begin taking steps to gain medical clearance. Please review (Attachments B) and visit the UAB Student Health webpage at: <u>https://www.uab.edu/students/health/</u>
- 5. Attend a <u>mandatory on campus</u> Orientation which is July 18-19, 2025. Agenda will come via email at a later date.
- **6**. Complete (courses are available the semester prior to starting the program):
  - HIPAA training course Instructions Attached (Attachment C) (Once for the duration of your program)
  - OSHA training course Instructions Attached (Attachment D) (Annual requirement)
- **7**. Background Check and Drug Screen Completion (Attachment E)
  - Step 1: Check email for background check notification from DISA Global Solutions (<u>UABSchoolofNursingMSN@screening.services</u>), and complete within 10 business days of email arrival (July, 2025)
  - **Step 2:** Check your email for drug screen notification from LabCorp (<u>OTSWEBAPP@labcorps.com</u>) and complete within ten days of email arrival (July, 2025)
- 8. Register for classes as listed on Program of Study using the Registration Instructions once all holds are cleared. (steps 2 through 7 must be complete to register) (Attachment F).
- **9**. Review insurance requirements at: <u>https://www.uab.edu/students/health/insurance-waivers.</u>
- □ 10. Check the Academic Calendar for important dates (Attachment G). (*https://www.uab.edu/students/academics/academic-calendar*)
- □ 11. Please apply if you qualify for any of the funding opportunities listed on the following website (Optional): <u>https://www.uab.edu/nursing/home/scholarships-financial-aid</u>
- **1** 12. Contact List (**Attachment H**)
- **13. UAB ONE CARD (Attachment I)**
- **1**3. Log on to Canvas First Day of Class August 25, 2025!





## **Program of Study**

## INSTRUCTIONS FOR PREVIOUS GRADUATE NURSING CREDIT REVIEW

The Program of Study (POS) is your agreement between you and the School of Nursing. Program of studies have been developed ahead of time to help ensure there is space available in each course and to provide a seamless flow through the coursework. If changes are necessary in your POS due to previously completed nursing graduate coursework, you <u>MUST</u> gain approval. The initial POS approval will be issued through the Office of Student Success in your initial offer letter packet. You can reach Mr. John Updegraff via email at jupde22@uab.edu with questions.

### Please complete the following steps:

1. Please sign and return the POS via Adobe Sign.

### Please continue below only if you have taken graduate level nursing courses before.

- If you HAVE taken graduate level nursing courses and wish to have them considered for transfer (up to 12 hours of <u>equivalent</u> UAB School of Nursing coursework may transfer – that has not been used towards an awarded degree, and you received a grade of a B or better) or waiver into the program you must:
  - Complete and submit one of the following forms located on the School of Nursing website, <u>www.uab.edu/nursing</u>, under "*Nursing Quicklinks*" then "*Student Resources*" and then "*Student Forms*" under the **MSN section**. (<u>https://www.uab.edu/nursing/home/student-resources/student-forms</u>)
    - A. "Request for Approval and Transfer of Graduate Level Coursework" (one form per course and also include a course syllabi for non-UABSON courses)

### OR

- B. "Request for Non-degree Credit to be Accepted as Graduate Credit" (used for UAB graduate nursing non-degree credit courses only)
- It can take up to 2-4 weeks for complete course requests to be considered for a transfer/waiver decision and any subsequent POS revisions to be done, if approved.

## Completed course evaluation forms and syllabi should be submitted to John Updegraff via email at jupde22@uab.edu

NOTE: Your POS Hold will be lifted prior to orientation after you have a signed POS submitted back to the UAB School of Nursing.



## Medical Clearance & Immunizations

We recommend you submit requirements and plan to complete any missing portions as soon as possible. Medical clearance compliance will be required prior to starting classes. Please contact UAB Student Health with any questions via the Patient Portal.

To ensure a safe and healthy campus, UAB requires all entering students to satisfy immunization/TB requirements. All requirements must be met prior to enrolling at the university. Before you register in nursing courses, you must upload a number of medical records in the UAB Student Health and Wellness Patient Portal. Students can access the Patient Portal from the right side navigation on their BlazerNet homepage.

Please begin locating your medical records immediately to help determine if you need to initiate immunizations to comply with our program requirements. Some immunizations take time to complete. Any instance of an incomplete immunization prior to school starting may prohibit you from attending clinicals.

MSN students are required to satisfy the Level 3 Immunization requirements for clinical students.

#### https://www.uab.edu/students/health/immunizations/level-3

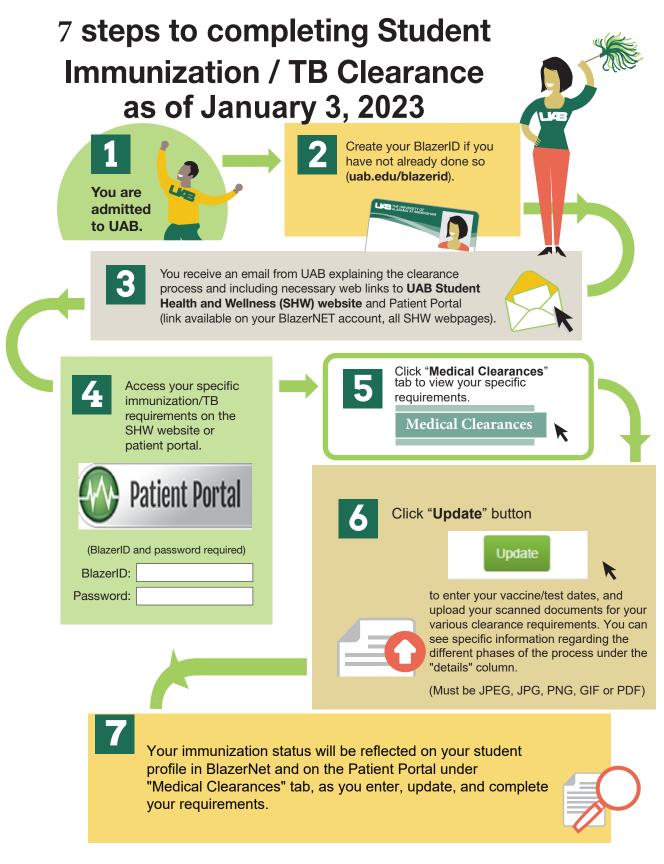
#### You will not have access to the patient portal until the semester prior to starting the program.

#### Submit Your Documentation:

- Log into BlazerNET at <u>www.uab.edu/BlazerNET</u> using your Blazer ID and password, Click on "Patient Portal" and log in using your Blazer ID and password.
- Click on "Forms", then click "Add immunization record"

You will have the ability to scan and upload documents for your various clearance requirements. (Must be JPEG, JPG, PNG, GIF or PDF). You may also fax your immunization records to SHW at 205-996-SHOT (7468).

We look forward to serving you during your time at UAB. Feel free to contact Student Health and Wellness on the Patient Portal or by phone (205.975.7753) if you have any questions or concerns.



The purpose of the medical clearance process is to ensure a safe and healthy environment on the UAB campus. Medical clearance requirements vary by school and student type. These requirements must be met before the first day of class to avoid having a registration hold placed on your student account, registration cancelled, or being unable to begin classes.

## UAB Student Health and Wellness 1714 9th Avenue South

Please use the **Patient Portal** to contact Student Health and Wellness. This is the most efficient way to inquire aabout your immunizations or test results.

UAB SH&W PHYSICAL EXAMINATION (Please print in black ink) To be completed and signed by physician or
clinician. A physical examination is required for all clinical students within 1 year prior to matriculation.

# You may schedule a physical exam at Student Health & Wellness if you do not have a physician. Schedule an appointment through your patient portal or call 205-934-3580 and ask our receptionist for details.

Last Name	First Name	Middle		Date of Birth (	mm/dd/yyyy)	BlazerID@uab.edu
Permanent Address	City	State	Zip Coc	le	Area Code/P	hone Number
Height	Weight		TPR	//	BP	_/
Vision: Corrected Uncorrected Right	Right 20/ 20/ Left 20		-			
Color Vision	Left 20	/				

Are the	ere abnormalities? If so, describe full	WNL	ABN	DESCRIPTION (attach additional sheets if necessary)
1.	Head, Ears, Nose, Throat			
2.	Eyes			
3.	Respiratory			
4.	Cardiovascular			
5.	Gastrointestinal			
6.	Musculoskeletal			
7.	Metabolic/Endocrine			
8.	Neuropsychiatric			
9.	Skin			
	Other			
Α.	Is there loss or seriously impaired f	unction	of any c	organs?NoYes
	Explain			
	•			
В	Recommendation for physical activ	vitv (nhv	sical edu	ucation, intramurals, etc.)UnlimitedLimited
Б.	Explain	icy (pily	Sicul Cut	

Signature of Physician/Physician Assistant/Nurse Practitioner	
---	--

Print Name of Physician/Physician Assistant/Nurse Practitioner

Office Address/Stamp

Date

Date

UAB Student Health and Wellness *Health History Form* Learning Resource Center 1714 9<sup>th</sup> Avenue South, 3<sup>rd</sup> Floor Birmingham, Alabama 35294-1270 (205) 934-3580

### Please save this form and upload it to your patient portal for your medical clearance.

Entering Semester: 
Fall 
Spring 
Summer 
Year\_\_\_\_ 
UAB Student No. 
B

	General Information	
Full Name:		□ Female gendered □ Transitional
Date of Birth: Month:	Day: Year:	
School:	Program or Major Code:	
CAS, Me	ed, Dent, SHP, Nurs. etc. Education, H	istory, Physics, Biology, etc.
Current Email address:	Blazer ID:	
Are you an Internationa	al Student or Scholar? $\Box$ Yes $\Box$ No If Yes, which country?	
Telephone number:	Height:	Weight:
Local Address:	Home Cell	
Primary emergency cor	ntact:Telephone number:	Relationship:
Secondary emergency of	contact:Telephone number:	_Relationship:
	Personal Health History	
	Medical Conditions	
Please list any surge	ries, asthma, diabetes, ADHD, injuries, hospitalizations, etc.	
Name	Description	Year
Please list prescription	Medications on, non-prescription, vitamins, birth control, etc.	
Name	Description	Dosage
	Food/Medicine Allergies	
Please list penicillin, Name	codeine, insect bites, antibiotics, specific food or chemical, etc. Description	Reaction
	Description	Reaction

## Family & Personal Health History (to be completed by the student) Has any person, related by blood, had any of the following?

/es	No		Relationship	Yes	No		Relationsh
		High Blood Pressure				Cholesterol or blood fat disorder	
		Stroke				Blood clotting disorder	
		Cancer				Psychiatric	
		Heart attack before age 55				Suicide	
		Diabetes				Alcohol/drug problems	
		Glaucoma					
ive	ever l	had or now have: (please ch	eck at right of	each item and i	f yes, i	indicate year of first occurrence)	
es	No	Symptom	Year	Yes	No	Symptom	Yea
		High Blood Pressure				Mononucleosis	
		Rheumatic fever				Hay fever	
		Heart trouble				Head/neck radiation	
		Pain/pressure in chest				Arthritis	
		Shortness of breath				Concussion	
		Asthma				Frequent/severe headache	
		Pneumonia				Dizziness/fainting spells	
		Chronic cough				Severe head injury	
		Tuberculosis				Paralysis	
		Tumor/cancer (specify)				Epilepsy/seizures	
		Malaria				Blood transfusion	
		Thyroid trouble				Protein in blood or urine	
		Serious skin disease				Ulcer (duodenal/stomach)	
		Hearing loss				Intestinal trouble	
		Sexually transmitted disease				Pilonidal cyst	
		Severe menstrual cramps				Allergy injection therapy	
		Irregular periods				Back injury	
		Frequent vomiting				Broken bones	
		Gall bladder or gallstones				Kidney infection	
$\downarrow$		Jaundice or Hepatitis				Bladder infection	
$\downarrow$		Rectal disease				Kidney stone	
		Severe/recurrent abdominal pair			1	Mental Health History	I
		Sinusitis				Sleep problems	
		Hernia				Self-injurious Behavior	
		Chicken pox				Depression/bipolar	
		Anemia/Sickle Cell Anemia				Anxiety/panic	
Τ		Eye trouble besides glasses				LD/ADD/ADHD	
		Bone, joint, other deformity				Eating Disorder	
╡		Shoulder dislocation				Obsessive compulsive	
╡		Knee problems				Self-induced vomiting	
╡		Recurrent back pain			1	Substance Use History	
╡		Neck injury				Alcohol/drug problem	
+		Diabetes				Smoke 1+ pack cigs/week	

#### UAB Student Health & Wellness Immunization Form

**Clinical Students** 

NAME:	DATE OF BIRTH: (mm/dd/yyyy):	
ADDRESS:	PHONE:	
PROGRAM OF STUDY:	BLAZERID:	@UAB.EDU

#### IMMUNIZATION HISTORY MUST BE COMPLETED AND SIGNED BY A HEALTH CARE PROVIDER

\*Copies of your original immunization records are acceptable in place of this form. Please submit completed form or immunization records directly to your UAB SH&W Patient Portal. FORMAT mm/dd/yyyy

1. MMR- Measles, Mumps, and Rubella: All students must satisfy this requirement, either by two vaccine doses against each of the three diseases or laboratory evidence of immunity to all three diseases. First dose must have been received no sooner than one year after birth.

	EITHE	R						
Two doses of MMR vaccine:						Date:	/	/
						Date:	/	/
	0	R						
Two doses of each vaccine component:								
Measles		Date:		/	/	Date:	/	/
Mumps		Date: _		/	/	Date:	/	/
Rubella		Date:		/	_/	Date:	/	/
	0	R						
Laboratory evidence of immunity to all three diseases:								
Measles	Date:	/		_/	Po	sitive:	Negat	ive:
Mumps	Date:	/		_/	Po	sitive:	Negat	ive:
Rubella	Date:	/	,	/	Ро	sitive:	Negat	ive:

\*If any laboratory titers are non-immune, 2 repeat vaccines are required. Date: \_\_\_\_/ \_\_\_ Date: \_\_\_\_/ \_\_\_\_

2. **Tdap**- Tetanus, Diphtheria, Acellular Pertussis: All students must have had one dose of the adult Tdap given 2006 or later. If the last adult Tdap is greater than 10 years old, a Td booster is required.

Tdap Date: \_\_\_\_/\_\_\_/\_\_\_\_ Td Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

3. Hepatitis B Series: All students must have a series of three Hepatitis B vaccinations (initial dose, dose two at 1 month, dose three at 6 months). A post-vaccine surface antibody titer (to demonstrate immunity) is required one month after 3<sup>rd</sup> vaccine dose.

Dose 1 Date://	Dose 2 Date:	//	Dose 3 Date:			
Hep B surface antibody titer:	Reactive:	Non-Reactive:	[	Date:	/	/

*If Hep B surface antibody is non-react	ive, repeat series	and post-vaccine s	surface antibody t	iter are r	equired.	
Dose 1 Date:///	Dose 2 Date:	//	Dose 3 Date:	/	_/	
Hep B surface antibody titer:	Reactive:	Non-Reactive:		Date:	/	/

\*If repeat Hep B surface antibody is non-reactive, Hep B surface antigen is required to rule out acute or chronic Hep B infection. Hep B surface antigen titer: Positive: \_\_\_\_\_ Negative: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_

\*\*If Hep B surface antigen is positive, visit with SH&W provider is required for additional testing. If negative, student will be considered a non-responder.

\_\_\_\_\_

4. Varicella (chickenpox or shingles): All students must have documented history of Varicella, a positive Varicella antibody titer, or two doses of Varicella vaccines given at least 28 days apart. First dose must have been received no sooner than one year after birth.

	0	, ,			,
		EITHER	Data	1	/
	History of Varicella (chickenpox or shingles):	Yes: No:	Date	/	/
		OR Date://	Positive	<u>.</u>	Negative:
	Varicella antibody titer				
	Varicella vaccination Dose 1://	OR Dose 2://	, 		
	*If Varicella antibody titer is negative or equive Varicella vaccination Dose 1:///////	-			
5.	Meningococcal ACWY: All students 21 and you on/after their 16 <sup>th</sup> birthday. Students age 22 and		-	-	ccine given /
6.	<b>Tuberculosis</b> : All clinical students must meet U Statement and Tb testing. If no history of posit matriculation. Skin tests must be placed at leas	tive Tb skin test, two separate sk			
	*ALL TB TESTING (skin t	tests or blood tests) MUST BE PE	RFORMED IN THE U.S.	<u>.</u>	
		EITHER			
	a. Tuberculin Skin Test (PPD) within 12 r	months prior to matriculation:			
Da	te Placed:// Date Read:		Positive:	Nega	tive:
	<ul> <li>b. Tuberculin Skin Test (PPD) within 3 me te Placed:/ Date Read:</li> <li>positive skin test result, IGRA required within 3 me</li> </ul>	_// Result (mm):	Positive:	Nega	tive:
	a. IGRA (Tspot or Quantiferon TB Gold) I	blood test within 3 months prior	to matriculation:		
Da	ite:// Positive: Negative	e:			
*If	<sup>c</sup> positive IGRA result, Chest X-Ray within 3 month a. Chest X-Ray Date:// N b. UAB High Risk TB Questionnaire c. Have you been treated with anti-tuberc positive)	Normal: Abnormal:	(*Please attach results	)	
-	ves, type of treatment: oporting documentation.	Length of Treatment:		*Ple	ase attach
Ve	erification of the above Student Immunization R	ecord and Tuberculosis Screenin	ng by Health Care Prov	ider:	
Ve	rified by:	Tit	le:		
Ad	ldress:				
Ph	ione:				
Sie	gnature:		Date:/_	1	
3.6	·········			/	



## American Health Insurance Portability and Accountability Act of 1996 (HIPAA)

## **\*\*HIPAA training is a one-time training**

You will have access to HIPAA one semester prior to enrolling in the pathway.

HIPAA works to ensure that all medical records, medical billing and patient records meet certain consistent standards with regards to documentation, handling and privacy.

\*\*If you have taken HIPAA training with another healthcare institution, you will need to retake it through UAB's Campus Learning in order to complete the requirement and receive credit.

## **New UAB School of Nursing Students**

Do not go directly into CAMPUS LEARNING, use the link provided.

## To access the HIPAA training course go to:

(clicking the link enrolls you into the course)

https://uab.docebosaas.com/lms/index.php?r=course/deeplink&course\_id=27&generated\_by=151665&hash=89c0297a2b7474 b2ada7e5ab7cc93766a3192250

- Click on LOGIN WITH BLAZERID
- Login using your BlazerID/Username and Password
- Successful completion is considered a score of 75% or better. If unsuccessful, repeat these steps until you have a satisfactory score.
- You can see your certificate in the Campus Learning System by going to "My Activities" located on the homepage; however, <a href="https://www.uab.edu/learninglocker">https://www.uab.edu/learninglocker</a> is the repository for full training history. Courses completed within the campus learning system will be logged into the Learning Locker within 1 business day

## **Returning/Current UAB School of Nursing Students or Previous/Current UAB Employees**

If you have completed HIPAA with UAB as a Previous Student or Employee, you will need to send a copy of your Certificate to the Office of Student Success via email (<u>sonstudaffrs@uab.edu</u>) or fax to 205.934.5490.

- To view and email/print your HIPAA certificate in the Campus Learning System go to <u>https://www.uab.edu/learninglocker</u>
- LOGIN WITH BLAZER ID
- Select "View Certificate" and either Print or Email your Certificate to the Office of Student Success.

*The School of Nursing will have access electronically to your training.* Once you complete the training you should expect **2** business days before your hold is removed.

If you are having problems accessing Campus Learning or accessing your course/certificate please email <u>campuslearning@uab.edu</u>. Please include a phone number where you can be reached. This phone should be near your computer so that someone can assist you.



## Bloodborne Pathogens Course (OSHA) Occupational Safety and Health Administration Bloodborne Pathogens Course is <u>REQUIRED ANNUALLY</u>.

You will have access to OSHA one semester prior to enrolling in the pathway.

## **New UAB School of Nursing Students**

(Do not go directly into CAMPUS LEARNING, use the link provided)

To access the "Bloodborne Pathogens Course" (OSHA) training go to:

(clicking the link enrolls you into the course)

https://uab.docebosaas.com/lms/index.php?r=course/deeplink&course\_id=153&generated\_by=151665&hash=c521d66fdfc1071 27e15b8255bd9640cb1465247

- Click on LOGIN WITH BLAZERID
- Log in using your BlazerID and password
- Click on Bloodborne Pathogens Course
- You will need to click on and go through *Course Material, Reality Check, Course Assessment and Course Evaluation*
- You can see your certificate in the Campus Learning System by going to "My Activities" located on the homepage; however, <a href="https://www.uab.edu/learninglocker">https://www.uab.edu/learninglocker</a> is the repository for full training history. Courses completed within the campus learning system will be logged into the Learning Locker within 1 business day

## Returning & Current UAB School of Nursing Students (1 year or older) Certification and Retraining

- Log in to Campus Learning <a href="https://uab.docebosaas.com/learn">https://uab.docebosaas.com/learn</a>
- Click on LOGIN WITH BLAZERID
- Log in using your BlazerID and password
- From the landing page-upper right side-you will choose MY ACTIVITIES from the profile section -Under 'My Activities' you will choose Certification – this will take you to the 'Certification and Retraining' page
- -Click on <u>RENEW\_NOW</u> this will direct you to the course that requires re-certification\* (All previous certificate's will be available in the Learning Locker)
- You will need to click on and go through *Course Material, Reality Check, Course Assessment and Course Evaluation*
- You can see your certificate in the Campus Learning System by going to "My Activities" located on the homepage; however, <a href="https://www.uab.edu/learninglocker">https://www.uab.edu/learninglocker</a> is the repository for full training history. Courses completed within the campus learning system will be logged into the Learning Locker within 1 business day

*The School of Nursing will have access electronically to your training.* Once you complete the training you should expect **2** business days before your hold is removed.

\*If you are having problems accessing Campus Learning or accessing your course/certificate, please email <u>campuslearning@uab.edu</u>. Please include a phone number where you can be reached. This phone should be near your computer so that someone can assist you.



## Drug Screen & Background Check

All MSN NP students in the School of Nursing are required to consent to and pay for a criminal background check and urine drug screening at least once per year.

You will receive an email (**sent to your UAB.EDU email address**) or text (mobile number on file) requesting you to complete a background check. The email will come from <u>UABSchoolofNursingMSN@screening.services</u>, Global HR Research. The cost of the background check is \$92.

Approximately 24 hours after you order and pay for your background check, you will receive an email from **OTSWEBAPP@Lacorps.com**, LabCorp. This email will contain your registration number to complete your drug screening.

The deadline to complete both the background check and the drug screening is 10 business days from the date of the first background check email you are sent, unless you are notified of a change in the deadline. It is recommended that you order and pay for your background check within 3 days of receiving the email from <u>UABSchoolofNursingMSN@screening.services</u>.

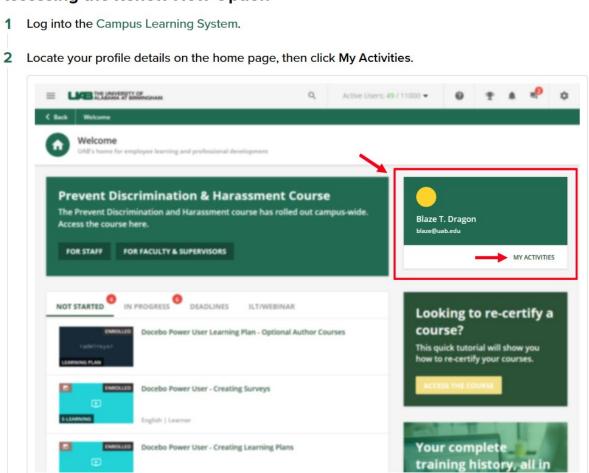
Please remember your UAB email account is one of the official forms of communication for UAB. If your UAB email account is forwarded to another email account, please be aware that important emails may be filtered into your junk, spam, or other folder. You are responsible for checking your UAB email. Any correspondence missed because you forwarded your UAB email to a different email account (Yahoo, Gmail, etc.) will not excuse you from complying with these requirements.

During this process, either company may attempt to reach out to you by phone. Please answer all calls until this process is complete, as the testing centers may need additional information from you.

**Please Note:** Missing these important deadlines may jeopardize your seat in the program. The School of Nursing may rescind your admission offer for MSNNP Pathway if you fail to comply with these requirements. Please be diligent and complete the background check and drug screening requirements in a timely fashion.

Staffing and supply shortages have increased the wait time on the return of your background check/drug screen results to UAB Nursing Student Success. The hold on your account will be removed as soon as we have clearance from GHRR. Please know that there is a seat available for you to register in your fall classes. We request your continued patience and understanding in this process.

### Accessing the Renew Now Option



3 Click the Certification tab.

Courses     Lif (Instructor-Led Training)       Learning Plans     E-mail       Badges     Groups       Webinars     Image: Certification	٤	Statistics		Bla	ze T.
Courses     blaze       ILT (Instructor-Led Training)     Level     User       Learning Plans     E-mail     blaze@uab.edu       Badges     Groups       Webinars     Image: Certification     Image: Certification	)	Additional Info		Dra	gon
Training)     Level User       Learning Plans     E-mail     blaze@uab.edu       Badges     Groups       Webinars     17	L	Courses	CON		_
Badges Groups Webinars Certification	T	ILT (Instructor-Led Training)	P	Level	User
Certification		Learning Plans		E-mail	blaze@uab.edu
Certification	1	Badges		Groups	
	)	Webinars			
	ļ	Certification	- 4		17
9/3/2019 9/1/2021	_		9/3/201	19	9/1/2021
3:31:53 pm 6:55:05 an					Last Access Date
					-24

4 Click the Renew Now link. My Activities **Certifications & Retraining** ★ Statistics Additional Info Also show expired certifications ×Q Courses л. ILT (Instructor-Led 100 Training) TITLE CODE DESCRIPTION ISSUED ON EXPIRATION TO RENEW IN Learning Plans Every 365 day OHS\_BIO500 Annual re-certification for Bloodborne Pathogens (OSHA) Annual Compliance -364 days 9/1/2021 Next exp: BIO500 RENEW NOW Badges 9/1/2022 Webinars Total: 1 Certification 5 Click on the appropriate course, then complete the course modules.

Please subscribe and complete one of the	npliance - BIO500 is going to expire at 9/1/2022 12:00:00 am. e following courses or learning plans in order to renew it.
Selecting an item you've already used to	obtain this certification in the past, will result in a complete tracking data reset for that item!

## **Accessing Your Training Record**

Your complete training history, including a completion record for the initial course and your recertification, is stored in the Learning Locker. To access your complete training history:

- Log into the Learning Locker at uab.edu/learninglocker. Note: Completions may take up to 24 hours to display in the Learning Locker.
- 2 Completions will be displayed in the table on the home page. You may export your entire training history to Excel or view an individual course certificate in the Learning Locker.

		A Home O
		blaze - Lo
Status	🗸 Date	L≣ Certificate
completed	8/31/2021	View Certificate
completed	8/25/2021	View Certificate
completed	5/5/2021	Vew Certificate
completed	3/29/2021	View Certificate
completed	3/18/2021	Vew Certificate
completed	1/11/2021	View Certificate
completed	1/11/2021	View Certificate
completed	10/5/2020	View Certificate
completed	8/13/2020	View Certificate
	completed completed completed completed completed completed completed	completed     8/31/2021       completed     8/25/2021       completed     5/52021       completed     3/29/2021       completed     3/18/2021       completed     3/18/2021       completed     1/11/2021       completed     1/11/2021       completed     1/05/2020



## REGISTRATION

To register for courses, please sign in to BlazerNET (www.uab.edu/blazernet). Access to BlazerNET requires a BlazerID and password.

BlazerID	

#### How to Register through BlazerNET

Once logged in to BlazerNET, click on the "Registration" link on the green ribbon.



#### To look up the Course Reference Number for your course(s)

• Click on the "Look Up Classes" link to search the available courses for the term. You may search for classes with several different criteria, but the only block that must be utilized is the *Subject* block.

1. Registration	1	2.	Select Term
Select Term			Ray, 10-Week. Summer A, and Summer B session classes are listed under the Summer Term.
Look Up Classe Add, Drop or Wi Change Class C Week at a Gland Student Detail S	thdraw Classes Options	<b>→</b>	Search by Term: None
Registration Sta			
Active Registrat			Submit Reset RELEASE: 8.7.1.2
Registration His	· ·		RELEASE. 0.7.1.2
Enrollment Verif Banner Self-Service Er	ication Request rollment Verification Request		
Order Text Book	s	3.	Look Up Classes
Schedule Plans Create the perfect class			
	er Registration Cart		Subject: NOH-Nursing -Occupational Hith NPE-Nursing - Pediatrics NPN-Psyc Mental Hith Nur Prac NRM-Nursing - Research Methods NST - NUR - Statistical Methods NTC-Nursing - Teaching NTR-Nutrition Sciences NUR-Nursing NWH-Nursing - Womens Health OB-Oral Biology
			Course Search Advanced Search UAB Online/Distance Class Search

• Once the classes are visible, register for the course(s) by clicking on the empty checkbox to the left of the CRN and clicking on the Register button at the bottom of the screen.

											M	IA-Ma	hema	tics					
Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap					WL Rem	Instructor	Date (MM/DD)	Location	Comments
Minimu Minimu	m Grade o m Grade o	of C or U of C or U	Indergra Indergra	duate lev duate lev	rel MA	106 Minim 110 Minim	linimum Grad num Grade of num Grade of	C or Uno C or Uno	dergradua	ate level	MA 10	)7							
WIIIIIII	in Glade (		nuergra	duate lev			num Grade of	С											
	36779	MA	180	ZN	01	3.000	Intro to Statistics	с MW	08:00 am- 08:50 am	55	21	34	10	0	10	ТВА	01/08- 04/27	CH 443	Recommended that 2 years of high school algebra or MA102 has been completed before taking course. First day attendance is mandatory.Students who have

[Week at a Glance | Student Detail Schedule ]

#### If you already know the CRN for your course(s)

• Click on the "Add/Drop Classes" link in the "Registration Tools" channel.



- The Add/Drop worksheet will appear. There will be a row of empty blocks. Type in the 5-digit CRN for your course in any of the blocks. If you are registering for more than one course, tab over to another block and enter in all of the courses at one time. (You do not need to type in the subject or number for the course, only the CRN is required!)
- Click on the Register button at the bottom of the screen when complete.

Add Clas	ses Wo	rksheet							
CRNs									
R	egister	Class Search	Reset						
					[ View Holds   C	hange Class Option	is]		

## **IMPORTANT NOTE:**

Register for co-requisites in your Clinical Sequence by selecting <u>BOTH</u> courses required at the same time. Failure to select both courses at the same time will cause an error and not allow you to register for either course until <u>BOTH</u> are selected simultaneously.

#### If you receive a Registration Error Message when registering, please contact the Office of Student Success in the School of Nursing 205-975-7529

Please see the list below of common registration errors:

- **RAC:** A Registration Access Code (RAC) is required for your account.
- **CORQ:** Course has a corequisite. The CRN of the required corequisite should follow the CORQ error message. Please submit the courses simultaneously.
- **PREQ/TEST SCORE:** Course has a prerequisite or test placement requirement. The CRN or title of the required prerequisite should follow the PREQ error message.
- **CLOSED SECTION:** There are no more seats available in the course.
- **NEED INSTRUCTOR PERMISSION:** Permission of the instructor is required to take this course.
- LEVEL RESTRICTION: Your classification level is invalid for this course.
- **HOLDS:** Holds are on your account, which restrict you from registering. Please scroll down until you see a "View Holds" icon. This icon will show your specific holds. Please see the department listed to remove the hold.



The University of Alabama at Birmingham

## FALL 2025 ACADEMIC CALDENDAR

Date	Event Description
March 24 – April 4	Assigned Time Registration
Apr 7 – Aug 24	<ul> <li>Open Registration</li> <li>Degree-seeking graduate and undergraduate students</li> <li>Non-degree-seeking graduate students</li> </ul>
July 28 – Aug 24	<ul><li>Open Registration</li><li>Non-degree-seeking undergraduate students</li></ul>
ТВА	Payment Deadline: 100% balance due for Traditional Payment; 1st Payment Deadline for Blazer Flex Plan. Failure to pay the first installment of the Blazer Flex Plan will result in assessment of a \$50 late fee.
Aug 25	Classes Begin
Aug 25 – Sept 2	Registration after classes begin
Sept 1	Labor Day Holiday
Sept 2	Last Day to Drop/Add (Without paying full Tuition & Fees)
Sept 2	Last Day to a Submit Graduate & Undergraduate Application for Degree
Sept 9	Last day for full-term withdrawal 75% refund. (Must withdraw from all courses)
Sept 22	Last day for full-term withdrawal 50% refund. (Must withdraw from all courses)
ТВА	2nd Payment Deadline for Blazer Flex Plan Failure to meet payment deadline results in assessment of a \$50 late fee.
Oct 9	Last day for full-term withdrawal 25% refund. (Must withdraw from all courses)
Oct 17	Last Day to withdraw from a course with a Grade of "W"
ТВА	Final Payment Deadline for Blazer Flex Plan Failure to meet payment deadline results in assessment of a \$50 late fee. <b>Housing Fee</b> - Blazer FlexPlan \$100 for students that live in residence halls.
Nov 3 – Nov 14	Assigned Time Registration for Spring 2026
Nov 24 – Nov 30	Fall/Thanksgiving Break
Dec 5	Last Day to withdraw for the term. (Must withdraw from all courses)
Dec 5	Last Day of Class
Dec 6 – 7	Undergraduate Reading Days
Dec 8 – Dec 12	Final Exams
Dec 12	Commencement – Graduate Students
Dec 13	Commencement – Undergraduate Students
Dec 15	Grades Due (by midnight)
Dec 17	Grades Available Online



Knowledge that will change your world

### Contacts

MSN Program Manager Ms. Charlene Bender 205-934-5491 fax 205-934-5490 <u>cbender@uab.edu</u>

Director of Student Success Mr. John Updegraff 205-975-3370 fax 205-934-5490 jupde22@uab.edu

Registration Issues Kevin Jerrolds, Registrar 205-934-7605 fax 205-934-5490 <u>sonregistrar@uab.edu</u>

> Latasha Harris, Assistant Registrar 205-934-6778 fax 205-934-5490 <u>sonregistrar@uab.edu</u>

Drug Screen / Background Check Issues Ms. Pat Little 205-996-7130 fax 205-996-7157 <u>plittle2@uab.edu</u>

HIPAA and OSHA Issues Office of Student Success 205-975-7529 fax 205-934-5490 <u>sonstudaffrs@uab.edu</u>

Scholarships Ms. Stephanie Hamberger 205-934-5483 fax 205-996-7157 <u>ssallen@uab.edu</u>

UAB Student Health

Send questions through patient portal: <u>https://studentwellness.uab.edu/login\_directory.aspx</u>

Ms. Candace Ragsdale – Health Insurance waiver 205-996-2589 fax 205-975-6193 crags@uab.edu

VIVA Health (health insurance) Allisha Griffin Calhoun, Account Service Representative www.vivahealth.com



## **ONE CARD**

All students need to visit the following website to submit a ONE Card photo prior to coming to campus for Orientation. To do so, please visit the following website: <a href="https://campuscard.uab.edu/bbapps/photosubmit/">https://campuscard.uab.edu/bbapps/photosubmit/</a>

You will be required to have a BlazerID to complete this process. <u>https://idm.uab.edu/bid/reg</u> Make sure your full name is correct in BlazerNet so that it will show up on your ID correctly. Your ONE Card Photo needs to be submitted prior to your Orientation date.

Your OneCard will be printed and provided to you at orientation check-in. If you miss the photo submission date listed above, your badge won't be printed before orientation but can be picked up on campus at the UAB Hill Student Center OneStop.

Note: If you are a **CURRENT, ACTIVE UAB Employee - DO NOT complete this step.** Your student access will be merged with your current badge at a later date. If you complete this step your employee badge runs the risk of deactivating and interrupting your ability to work.

#### DO

- Submit current color photo in jpg format
- Use a White/Off-White wall as a solid background
- Center and front view of full face
- Crop just above the top of the head to the collarbone
- Wear prescription glasses if you normal do so
- Limit photo size to .75 MB or 768KB

#### DON'T

- Wear hats, sunglasses or other items that obscure the face
- Submit with glare on glasses or shadows
- Include visible people or objects
- Use inappropriate expressions

#### **CORRECT SAMPLE**

