

Dual DNP – PhD Pathway Admission Application Instructions

Applying for Admission

The UAB School of Nursing collects applications via the UAB Graduate School Application System called Salesforce. Please carefully read all directions below to ensure a smooth and successful application process. Successful application submission relies on careful completion of all application questions, requirements, and compliance with the directions.

INTERNATIONAL APPLICANTS

International applicants please refer to the “Information for International Students” section (page 4).

APPLICATION DEADLINE

Please see the below link for the most up to date application deadline information:

CLICK HERE: <https://www.uab.edu/nursing/home/academics/doctoral/dual-dnp-phd-degree>

Note: All application materials MUST be received by the published deadlines in order for the application to be considered.

DISTANCE ACCESSIBILITY & YOUR STATE

The Dual DNP-PhD will be completed on-campus and in a distance-accessible format. Applicants who plan to complete any of our distance-accessible programs should become familiar with the regulations governing distance accessible programs in their state. Prospective students residing in states other than Alabama should contact their state’s Board of Nursing and Department of Education for specific rules and regulations pertaining to completion of clinical learning experiences in that state when enrolled in a distance accessible program. The ability to conduct course work is only guaranteed for students in Alabama and in states with an established agreement.

To check on the status of your state, please [click here](#).

Please follow the instructions carefully.

Please review these instructions/checklist carefully for required Dual DNP - PhD in Nursing admission information and note that your application will not be considered until all required items are completed for the processing of your UAB PhD application. Missing information will delay or disqualify your application.

Salesforce Application

- Submit an application to the UAB Graduate School [here](#).
 - Please answer the questions as required:
 - For which of the following are you applying? **Doctoral**
 - Intended program of study: **Nursing (PhD)**
 - Path: **Nursing (PhD)**
 - Format: **On-Ground**
 - What is your concentration? **Dual DNP/PhD**

- Term: **Choose Fall of year applying**
- **Start Application**
- ☐ **Biographical Information**
- ☐ **Citizenship/Residency**
- ☐ **Contact Information**
- ☐ **Education History**
 - List **ALL** post-secondary institution attended, including community colleges and high school dual-enrollment that you have attended or are currently attending, beginning with the most recent. (even if only attended for ONE semester).

Request Transcripts

Request one (1) official transcript from **every college or university you ever attended** (even if no degree awarded) to be sent to UAB Graduate Admissions. Depending on which transcript service the prior institution uses, applicants should use gradschool@uab.edu as the email address or select the University of Alabama at Birmingham, Graduate Admissions as the receiving university. Transcripts forwarded from a student's email account will not be considered official.

Electronic transcripts are preferred

The UAB School of Nursing does not accept unofficial transcripts for the application review process, and will only review official transcripts sent from the transcript service the Institution uses or directly from the Institution.

Paper transcripts bearing a university seal sent directly to the Graduate School from the issuing school's Registrar should be mailed here:

US Postal Service

UAB Graduate School
LHL G03
1720 2nd Ave. S.
Birmingham, AL 35294-0013

Shipping Companies

UAB Graduate School
LHL G03
1700 University Blvd.
Birmingham, AL 35294-0013

(If presently enrolled in courses, have a copy of the current transcript sent in time to be received by the deadline to the Graduate School (see above) and a final transcript sent directly to the School of Nursing (sonadmissions@uab.edu) when final grades and degree is posted).

Complete the Salesforce Application supplemental documentation/questions of the following items

- ☐ **Employment History**
 - List all relevant employment
- ☐ **Supplemental Questions**
 - **Verify your states distance eligibility**
 - **Extra Questions**
 - **RN License:** Enter your current licensure information
 - **Student Characteristics**
- ☐ **Recommendations** Provide the name and email for each of your recommenders. Once you click save it will automatically notify the recommender of your request regardless of whether you submit your application.

Recommenders should be able to attest to the applicant's potential for graduate study. Suggestions include: healthcare supervisor or manager, faculty (recommended within the last 3 years), and healthcare professionals (not peers or family).

Supplemental Documentation

☐ Essays

- **Essays (three)** Specific instructions are given under the "Supplemental Essay" section for required essay content and formatting (please answer all parts of the question)
- **Resume/CV**
- **Post-Baccalaureate Clinical and Practice Hours Form** All MSN graduates are required to upload the Verification of Post-Baccalaureate Clinical and Practice Hours form. [Click Here](#) for the form. If you are currently in progress of completing your MSN it will be required prior to enrolling in the program.
- **Nursing Certification** Upload Advanced Practice Certification
- **Proof of Enrollment:** If you are currently enrolled or plan to enroll in any course work please provide proof of enrollment and completion date.

- ☐ **Submit/Application Fee:** Submit application fee payment online through *Salesforce* via credit card (Domestic applicants and green card holders fee is \$50.00 and international applicant fee is \$60.00)

For questions regarding UAB PhD Program:

Questions about the curriculum

Questions about the admission process

Dr. Edwin Aroke	Ms. Jacqueline Lavier
Dual DNP - PhD Pathway Director	PhD Program Manager
earoke@uab.edu	jlavier@uab.edu
(205) 975-5700	(205) 975-3115

Information for International Students

NOTE: Prospective international students must first contact the UAB International Admissions (**email:** IntlAdmin@uab.edu; **phone:** (205) 934-4686) to determine eligibility to study in the U.S. and/or submit an application for admission to UAB.

The School of Nursing PhD Program works closely with **INTO UAB** to provide international applicants with admissions support, academic preparation, English language training, and other supportive services designed to facilitate student success.

INTO UAB provides English language training and pathway programs for international students who may not meet the requirements for direct entry to an academic program at UAB. Successful completion of an INTO Pathway program, is required for progression in the PhD program.

All applicants must meet the **PhD Program Admission Requirements**. The following are **additional requirements** for International applicants.

International Application Requirements

Application Requirements

- Have a master's degree in an area of advanced nursing practice (nurse practitioner, nurse anesthesia, nurse midwife, clinical nurse specialist, nursing administration, or nursing informatics) from a regionally accredited institution, equivalent to that offered in the UAB School of Nursing.
- Hold license as a registered nurse and advanced practice specialty certification or eligible to sit for advanced certification and pass their specific certification exam prior to completing 12 credit hours of coursework. Admission is conditional until advanced certification is achieved.
- International applicants must, as part of their application, provide a detailed course by course evaluation of their academic transcripts and verification of their academic credentials. Students may use one of the following firms for transcript evaluation; a report of the evaluation must be submitted directly to the UAB School of Nursing prior to admission decisions.

Educational Credential Evaluators, Inc.
P.O. Box 514070
Milwaukee, WI 53203-3470 USA
Website: www.ece.org

World Education Services
Bowling Green Station
P.O. Box 5087
New York, NY 10274-5087 USA
Website: www.wes.org

- Applicants must have a minimum graduate grade point average (GPA) of 3.2 on a 4.0 scale on prior college/university course work.
- Applicants must complete and submit their scores from the Graduate Record Examination (GRE) as part of the application process. If the GRE was completed prior to application, only scores completed within the previous 5 years are accepted.
- Completion of a formal admission interview.
- **Meet English language requirements.** Students must submit scores on Tests of English Language (TOEFL or IELTS) and achieve the following minimum scores.
 - TOEFL iBT 90 and minimum of 20 in each of the 4 test sections, **or**
 - IELTS 7.0 and minimum of 7.0 in at least 2 of the 4 test sections.

For More Information Contact:

UAB International Admissions; Email: IntlAdmin@uab.edu; ph (205) 934-4686