

The logo for The University of Alabama at Birmingham (UAB) is displayed in a bold, dark green, sans-serif font. The letters 'U', 'A', and 'B' are connected, with the 'A' having a white triangle cutout in its center.

**The University of  
Alabama at Birmingham®**

---

**School of Nursing**

**MSN Pathway**

**Fall 2026 Cohort**

**UAB School of Nursing (SON)**  
**Masters of Science in Nursing (MSN) Admissions Checklist**

**Steps 1 – 7 must be complete prior to registering for courses.**

1. Your Admission Offer, Acceptance Form, FERPA Form, and Post Licensure Core Performance Standards will be delivered via Adobe Sign to your admission application email address. Sign and return required documents via Adobe Sign. (a copy will be emailed to you upon completion)

***Note: Confirm the Specialty track is acceptable, and the current state of residence address is correct. The offer is only for the specialty listed. If you do not wish to accept this specialty, you may request a change of term form (if this is your first term applying) or submit a new application to the program.***

2. Sign and submit your Program of Study form through Adobe Sign. The program of study form will come in a separate Adobe Sign email soon after you receive the offer email. A copy will be emailed to you upon completion. Additionally, review instructions for returning your program of study and request to transfer or waive courses, if applicable. **(Attachment A)**
3. Review information regarding your Blazer ID. The University will create your ID for you. Go to Blazer Central to register (activate) your BlazerID. You will need your student ID (B#) located on your Program of Study. <https://idm.uab.edu/bid/reg>
4. Begin taking steps to gain medical clearance. Please review **(Attachments B)** and visit the UAB Student Health webpage at: <https://www.uab.edu/students/health/>
5. Attend a **mandatory on campus Orientation on July 17-18, 2026. Agenda will come by email at a later date.**
6. Background Check and Drug Screen Completion **(Attachment C)**  
**Step 1:** Check email for background check notification from DISA Global Solutions ([UABSchoolofNursingMSN@screening.services](mailto:UABSchoolofNursingMSN@screening.services)), and complete within 10 business days of email arrival (July, 2026)  
**Step 2:** Check your email for drug screen notification from LabCorp ([OTSWEBAPP@labcorps.com](mailto:OTSWEBAPP@labcorps.com)) and complete within ten days of email arrival (July, 2026)
7. Complete: *(courses are available the semester prior to starting the program)*
- HIPAA training course – Instructions Attached **(Attachment D)** (Once for the duration of your program)
  - OSHA training course – Instructions Attached **(Attachment E)** (Annual requirement)
8. Register for classes as listed on Program of Study using the Registration Instructions once all holds are cleared. (steps 2 through 7 must be complete to register) **(Attachment F)**.
9. Review insurance requirements at: <https://www.uab.edu/students/health/insurance-waivers>.
10. Check the Academic Calendar for important dates **(Attachment G)**.  
(<https://www.uab.edu/students/academics/academic-calendar>)
11. (Optional) Please apply if you qualify for any of the funding opportunities listed on the following website: <https://www.uab.edu/nursing/home/scholarships-financial-aid>
12. Contact List **(Attachment H)**
13. UAB One Card (Must be completed two weeks prior to Orientation) **(Attachment I)**
13. **Log** on to Canvas - First Day of Class – August 24, 2026!

## Program of Study

### INSTRUCTIONS FOR PREVIOUS GRADUATE NURSING CREDIT REVIEW

The Program of Study (POS) is your agreement between you and the School of Nursing. Program of studies have been developed ahead of time to help ensure there is space available in each course and to provide a seamless flow through the coursework. If changes are necessary in your POS due to previously completed nursing graduate coursework, you ***MUST* gain approval**. The initial POS approval will be issued through the Office of Student Success in your initial offer letter packet. You can reach Mr. John Updegraff via email at [jupde22@uab.edu](mailto:jupde22@uab.edu) with questions.

**Please complete the following steps:**

1. Please sign and return the POS **via Adobe Sign**.

**Please continue below only if you have taken graduate level nursing courses before.**

2. If you **HAVE** taken graduate level nursing courses and wish to have them considered for transfer (up to 12 hours of **equivalent** UAB School of Nursing coursework may transfer – that has not been used towards an awarded degree, and you received a grade of a B or better) or waiver into the program you must:
  - Complete and submit one of the following forms located on the School of Nursing website, [www.uab.edu/nursing](http://www.uab.edu/nursing), under “Nursing Quicklinks” then “Student Resources” and then “Student Forms” under the **MSN section**.  
(<https://www.uab.edu/nursing/home/student-resources/student-forms>)
    - A. “Request for Approval and Transfer of Graduate Level Coursework” (one form per course and also include a course syllabi for non-UABSON courses)

**OR**

  - B. “Request for Non-degree Credit to be Accepted as Graduate Credit” (used for UAB graduate nursing non-degree credit courses only)
  - It can take up to 2-4 weeks for complete course requests to be considered for a transfer/waiver decision and any subsequent POS revisions to be done, if approved.

**Completed course evaluation forms and syllabi should be submitted to John Updegraff via email at [jupde22@uab.edu](mailto:jupde22@uab.edu)**

**NOTE: Your POS Hold will be lifted prior to orientation after you have a signed POS submitted back to the UAB School of Nursing.**

# Medical Clearance & Immunizations

We recommend you submit requirements and plan to complete any missing portions as soon as possible. Medical clearance compliance will be required prior to starting classes. Please contact UAB Student Health with any questions via the Patient Portal.

To ensure a safe and healthy campus, UAB requires all entering students to satisfy immunization/TB requirements. All requirements must be met prior to enrolling at the university. Before you register in nursing courses, you must upload a number of medical records in the UAB Student Health and Wellness Patient Portal. Students can access the Patient Portal from the right side navigation on their BlazerNet homepage.

Please begin locating your medical records immediately to help determine if you need to initiate immunizations to comply with our program requirements. Some immunizations take time to complete. Any instance of an incomplete immunization prior to school starting may prohibit you from attending clinicals.

MSN students are required to satisfy **the Level 3 Immunization requirements** for clinical students.

<https://www.uab.edu/students/health/immunizations/level-3>

**You will not have access to the patient portal until the semester prior to starting the program.**

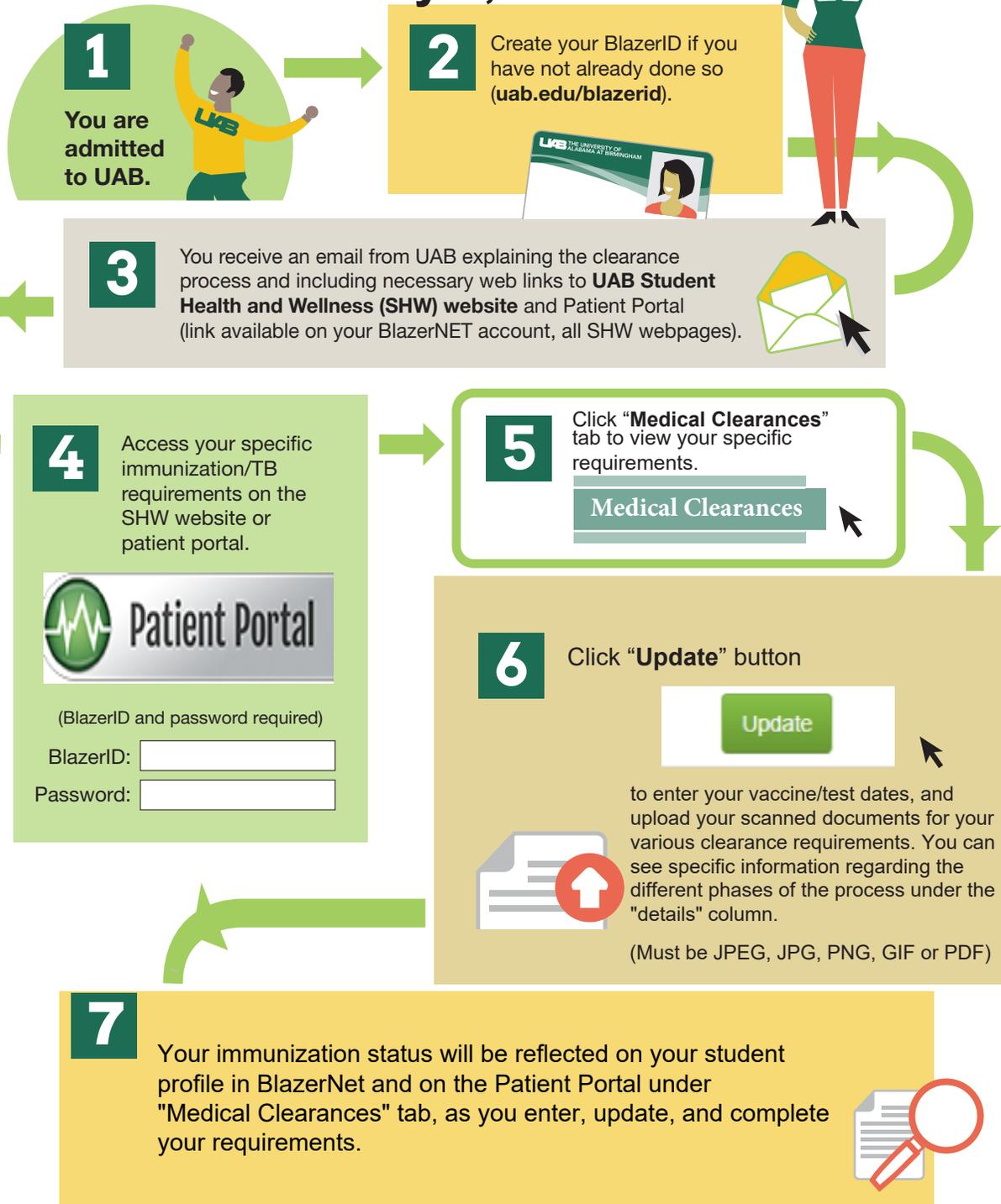
### Submit Your Documentation:

- Log into BlazerNET at [www.uab.edu/BlazerNET](http://www.uab.edu/BlazerNET) using your Blazer ID and password, Click on "Patient Portal" and log in using your Blazer ID and password.
- Click on "Forms", then click "Add immunization record"

You will have the ability to scan and upload documents for your various clearance requirements. (Must be JPEG, JPG, PNG, GIF or PDF). You may also fax your immunization records to SHW at 205-996-SHOT (7468).

We look forward to serving you during your time at UAB. Feel free to contact Student Health and Wellness on the Patient Portal or by phone (205.975.7753) if you have any questions or concerns.

# 7 steps to completing Student Immunization / TB Clearance as of January 3, 2023



The purpose of the medical clearance process is to ensure a safe and healthy environment on the UAB campus. Medical clearance requirements vary by school and student type. **These requirements must be met before the first day of class to avoid having a registration hold placed on your student account, registration cancelled, or being unable to begin classes.**

**UAB Student Health and Wellness**  
1714 9th Avenue South

Please use the **Patient Portal** to contact Student Health and Wellness. This is the most efficient way to inquire about your immunizations or test results.

**UAB SH&W PHYSICAL EXAMINATION** (*Please print in black ink*) To be completed and **signed** by physician or clinician. A physical examination is required for all clinical students within 1 year prior to matriculation.

**You may schedule a physical exam at Student Health & Wellness if you do not have a physician. Schedule an appointment through your patient portal or call 205-934-3580 and ask our receptionist for details.**

Last Name			First Name		Middle	Date of Birth (mm/dd/yyyy)	BlazerID@uab.edu
Permanent Address				City	State	Zip Code	Area Code/Phone Number

Height \_\_\_\_\_ Weight \_\_\_\_\_ TPR \_\_\_\_/\_\_\_\_/\_\_\_\_ BP \_\_\_\_/\_\_\_\_

Vision: Corrected      Right 20/\_\_\_\_ Left 20/\_\_\_\_  
 Uncorrected      Right 20/\_\_\_\_ Left 20/\_\_\_\_  
 Color Vision \_\_\_\_\_

Are there abnormalities? If so, describe full	WNL	ABN	DESCRIPTION (attach additional sheets if necessary)
1. Head, Ears, Nose, Throat			
2. Eyes			
3. Respiratory			
4. Cardiovascular			
5. Gastrointestinal			
6. Musculoskeletal			
7. Metabolic/Endocrine			
8. Neuropsychiatric			
9. Skin			
Other			

A. Is there loss or seriously impaired function of any organs?      \_\_\_No    \_\_\_Yes  
 Explain \_\_\_\_\_

B. Recommendation for physical activity (physical education, intramurals, etc.) \_\_\_Unlimited    \_\_\_Limited  
 Explain \_\_\_\_\_

\_\_\_\_\_  
 Signature of Physician/Physician Assistant/Nurse Practitioner      Date

\_\_\_\_\_  
 Print Name of Physician/Physician Assistant/Nurse Practitioner      Date

\_\_\_\_\_  
 Office Address/Stamp      Area Code/Phone Number

UAB Student Health and Wellness  
**Health History Form**  
 Learning Resource Center  
 1714 9<sup>th</sup> Avenue South, 3<sup>rd</sup> Floor  
 Birmingham, Alabama 35294-1270  
 (205) 934-3580

**Please save this form and upload it to your patient portal for your medical clearance.**

Entering Semester:  Fall  Spring  Summer  Year \_\_\_\_\_ • UAB Student No.   B  

**General Information**

Full Name: \_\_\_\_\_ Gender:  Male  Female  
Last First MI  Transgendered  Transitional

Date of Birth: *Month:* \_\_\_\_\_ *Day:* \_\_\_\_\_ *Year:* \_\_\_\_\_

School: \_\_\_\_\_ Program or Major Code: \_\_\_\_\_  
CAS, Med, Dent, SHP, Nurs. etc. Education, History, Physics, Biology, etc.

Current Email address: \_\_\_\_\_ Blazer ID: \_\_\_\_\_

Are you an International Student or Scholar?  Yes  No If Yes, which country? \_\_\_\_\_

Telephone number: \_\_\_\_\_ Height: \_\_\_\_\_ Weight: \_\_\_\_\_  
Home Cell

Local Address: \_\_\_\_\_

Permanent Address \_\_\_\_\_

Primary emergency contact: \_\_\_\_\_ Telephone number: \_\_\_\_\_ Relationship: \_\_\_\_\_

Secondary emergency contact: \_\_\_\_\_ Telephone number: \_\_\_\_\_ Relationship: \_\_\_\_\_

**Personal Health History**

**Medical Conditions**

**Please list any surgeries, asthma, diabetes, ADHD, injuries, hospitalizations, etc.**

Name	Description	Year

**Medications**

**Please list prescription, non-prescription, vitamins, birth control, etc.**

Name	Description	Dosage

**Food/Medicine Allergies**

**Please list penicillin, codeine, insect bites, antibiotics, specific food or chemical, etc.**

Name	Description	Reaction

**Family & Personal Health History (to be completed by the student)**

**Has any person, related by blood, had any of the following?**

Yes	No		Relationship
		High Blood Pressure	
		Stroke	
		Cancer	
		Heart attack before age 55	
		Diabetes	
		Glaucoma	

Yes	No		Relationship
		Cholesterol or blood fat disorder	
		Blood clotting disorder	
		Psychiatric	
		Suicide	
		Alcohol/drug problems	

**Have ever had or now have: (please check at right of each item and if yes, indicate year of first occurrence)**

Yes	No	Symptom	Year
		High Blood Pressure	
		Rheumatic fever	
		Heart trouble	
		Pain/pressure in chest	
		Shortness of breath	
		Asthma	
		Pneumonia	
		Chronic cough	
		Tuberculosis	
		Tumor/cancer (specify)	
		Malaria	
		Thyroid trouble	
		Serious skin disease	
		Hearing loss	
		Sexually transmitted disease	
		Severe menstrual cramps	
		Irregular periods	
		Frequent vomiting	
		Gall bladder or gallstones	
		Jaundice or Hepatitis	
		Rectal disease	
		Severe/recurrent abdominal pain	
		Sinusitis	
		Hernia	
		Chicken pox	
		Anemia/Sickle Cell Anemia	
		Eye trouble besides glasses	
		Bone, joint, other deformity	
		Shoulder dislocation	
		Knee problems	
		Recurrent back pain	
		Neck injury	
		Diabetes	

Yes	No	Symptom	Year
		Mononucleosis	
		Hay fever	
		Head/neck radiation	
		Arthritis	
		Concussion	
		Frequent/severe headache	
		Dizziness/fainting spells	
		Severe head injury	
		Paralysis	
		Epilepsy/seizures	
		Blood transfusion	
		Protein in blood or urine	
		Ulcer (duodenal/stomach)	
		Intestinal trouble	
		Pilonidal cyst	
		Allergy injection therapy	
		Back injury	
		Broken bones	
		Kidney infection	
		Bladder infection	
		Kidney stone	

**Mental Health History**

		Sleep problems	
		Self-injurious Behavior	
		Depression/bipolar	
		Anxiety/panic	
		LD/ADD/ADHD	
		Eating Disorder	
		Obsessive compulsive	
		Self-induced vomiting	

**Substance Use History**

		Alcohol/drug problem	
		Smoke 1+ pack cigs/week	

UAB Student Health & Wellness Immunization Form

Clinical Students

NAME: \_\_\_\_\_ DATE OF BIRTH: (mm/dd/yyyy): \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

PROGRAM OF STUDY: \_\_\_\_\_ BLAZERID: \_\_\_\_\_@UAB.EDU

**IMMUNIZATION HISTORY MUST BE COMPLETED AND SIGNED BY A HEALTH CARE PROVIDER**

**\*Copies of your original immunization records are acceptable in place of this form. Please submit completed form or immunization records directly to your UAB SH&W Patient Portal.**

**FORMAT mm/dd/yyyy**

1. **MMR- Measles, Mumps, and Rubella:** All students must satisfy this requirement, either by two vaccine doses against each of the three diseases or laboratory evidence of immunity to all three diseases. First dose must have been received no sooner than one year after birth.

Two doses of MMR vaccine: **EITHER** Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**OR**  
Two doses of each vaccine component:  
Measles Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Mumps Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Rubella Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**OR**  
Laboratory evidence of immunity to all three diseases:  
Measles Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Positive: \_\_\_\_ Negative: \_\_\_\_  
Mumps Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Positive: \_\_\_\_ Negative: \_\_\_\_  
Rubella Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Positive: \_\_\_\_ Negative: \_\_\_\_

\*If any laboratory titers are non-immune, 2 repeat vaccines are required. Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

2. **Tdap-** Tetanus, Diphtheria, Acellular Pertussis: All students must have had one dose of the adult Tdap given 2006 or later. If the last adult Tdap is greater than 10 years old, a Td booster is required.

Tdap Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Td Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

3. **Hepatitis B Series:** All students must have a series of three Hepatitis B vaccinations (initial dose, dose two at 1 month, dose three at 6 months). A post-vaccine surface antibody titer (to demonstrate immunity) is required one month after 3<sup>rd</sup> vaccine dose.

Dose 1 Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Dose 2 Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Dose 3 Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Hep B surface antibody titer: Reactive: \_\_\_\_ Non-Reactive: \_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**\*If Hep B surface antibody is non-reactive, repeat series and post-vaccine surface antibody titer are required.**

Dose 1 Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Dose 2 Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Dose 3 Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Hep B surface antibody titer: Reactive: \_\_\_\_ Non-Reactive: \_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**\*If repeat Hep B surface antibody is non-reactive, Hep B surface antigen is required to rule out acute or chronic Hep B infection.**

Hep B surface antigen titer: Positive: \_\_\_\_ Negative: \_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**\*\*If Hep B surface antigen is positive, visit with SH&W provider is required for additional testing. If negative, student will be considered a non-responder.**

NAME: \_\_\_\_\_ DATE OF BIRTH: (mm/dd/yyyy): \_\_\_\_\_

4. **Varicella** (chickenpox or shingles): All students must have documentation of a positive Varicella antibody titer or two doses of Varicella vaccines given at least 28 days apart. First dose must have been received no sooner than one year after birth.

**EITHER**

Varicella antibody titer Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Positive: \_\_\_\_ Negative: \_\_\_\_

\*If Varicella antibody titer is negative or equivocal, two repeat vaccinations are required.

Varicella vaccination Dose 1: \_\_\_\_/\_\_\_\_/\_\_\_\_ Dose 2: \_\_\_\_/\_\_\_\_/\_\_\_\_

**OR**

Varicella vaccination Dose 1: \_\_\_\_/\_\_\_\_/\_\_\_\_ Dose 2: \_\_\_\_/\_\_\_\_/\_\_\_\_

5. **Meningococcal ACWY**: All students 21 and younger are required to show documentation of a meningitis A vaccine given on/after their 16<sup>th</sup> birthday. Students age 22 and older are exempt. Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

6. **Tuberculosis**: All clinical students must meet UAB's Tuberculosis screening requirement. This includes a Tb Attestation Statement and Tb testing. If no history of positive Tb skin test, two separate skin tests or one IGRA blood test are required upon matriculation. Skin tests must be placed at least one week apart.

**\*ALL TB TESTING (skin tests or blood tests) MUST BE PERFORMED IN THE U.S.**

**EITHER**

- a. Tuberculin Skin Test (PPD) within 12 months prior to matriculation:

Date Placed: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date Read: \_\_\_\_/\_\_\_\_/\_\_\_\_ Result (mm): \_\_\_\_\_ Positive: \_\_\_\_ Negative: \_\_\_\_

- b. Tuberculin Skin Test (PPD) within 3 months prior to matriculation:

Date Placed: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date Read: \_\_\_\_/\_\_\_\_/\_\_\_\_ Result (mm): \_\_\_\_\_ Positive: \_\_\_\_ Negative: \_\_\_\_

\*If positive skin test result, IGRA required within 3 months prior to matriculation.

**OR**

- a. IGRA (Tspot or Quantiferon TB Gold) blood test within 3 months prior to matriculation:

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Positive: \_\_\_\_ Negative: \_\_\_\_

\*If positive IGRA result, Chest X-Ray within 3 months prior to matriculation and UAB TB High Risk Questionnaire required.

- a. Chest X-Ray Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Normal: \_\_\_\_ Abnormal: \_\_\_\_ (\*Please attach results)

- b. UAB High Risk TB Questionnaire

- c. Have you been treated with anti-tubercular drugs? Yes: \_\_\_\_ No: \_\_\_\_ (treatment only required if chest x-ray positive)

If yes, type of treatment: \_\_\_\_\_ Length of Treatment: \_\_\_\_\_ \*Please attach supporting documentation.

---

**Verification of the above Student Immunization Record and Tuberculosis Screening by Health Care Provider:**

Verified by: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## Drug Screen & Background Check

All MSN students in the School of Nursing are required to consent to and pay for a criminal background check and urine drug screening at least once per year.

You will receive an email (**sent to your UAB.EDU email address**) requesting you to complete a background check. The email will come from [UABSchoolofNursingMSN@screening.services](mailto:UABSchoolofNursingMSN@screening.services), DISA Global Solutions Inc. The cost of the background check is currently \$92 (subject to change).

Approximately 24 hours after you order and payment has been processed for your background check, you will receive an email from [OTSWEBAPP@Labcorp.com](mailto:OTSWEBAPP@Labcorp.com). This email will contain your LabCorp registration number to complete your drug screening. To ensure sufficient time for your drug screening, it is recommended that you either call LabCorp or schedule an appointment online.

**The deadline to complete both the background check and the drug screening is 10 business days from the date of the first background check email you are sent, unless you are notified of a change in the deadline. It is recommended that you order and pay for your background check within 3 days of receiving the email from [UABSchoolofNursingMSN@screening.services](mailto:UABSchoolofNursingMSN@screening.services).**

Please remember your UAB email account is one of the official forms of communication for UAB. If your UAB email account is forwarded to another email account, please be aware that important emails may be filtered into your junk, spam, or other folder. You are responsible for checking your UAB email. Any correspondence missed because you forwarded your UAB email to a different email account (Yahoo, Gmail, etc.) will not excuse you from complying with these requirements.

During this process, either DISA or the Medical Review Officer (MRO) may attempt to reach out to you by phone. Please answer all calls until this process is complete, as the testing centers may need additional information from you and will not leave a message due to privacy concerns.

**Please Note:** Missing these important deadlines may jeopardize your seat in the program. The School of Nursing may rescind your admission offer for MSN Pathway if you fail to comply with these requirements. Please be diligent and complete the background check and drug screening requirements in a timely fashion.

In addition, the email with results will come from [noreply@clairiti.com](mailto:noreply@clairiti.com). Please let us know if you have any additional questions.

The hold on your account will be removed as soon as we have full clearance from DISA on both the background check and drug screening. Please know that there is a seat available for you to register for classes. We request your continued patience and understanding in this process.

## **American Health Insurance Portability and Accountability Act of 1996 (HIPAA)**

### **\*\*HIPAA training is a one-time training**

You will have access to HIPAA one semester prior to enrolling in the pathway.

HIPAA works to ensure that all medical records, medical billing and patient records meet certain consistent standards with regards to documentation, handling and privacy.

\*\*If you have taken HIPAA training with another healthcare institution, you will need to retake it through UAB's Campus Learning to complete the requirement and receive credit.

### **New UAB School of Nursing Students**

Do not go directly into CAMPUS LEARNING, use the link provided.

To access the HIPAA training course go to:

(clicking the link enrolls you into the course)

[https://uab.docebosaa.com/lms/index.php?r=course/deeplink&course\\_id=27&generated\\_by=151665&hash=89c0297a2b7474b2ada7e5ab7cc93766a3192250](https://uab.docebosaa.com/lms/index.php?r=course/deeplink&course_id=27&generated_by=151665&hash=89c0297a2b7474b2ada7e5ab7cc93766a3192250)

- Click on LOGIN WITH BLAZERID
- Login using your BlazerID/Username and Password
- Successful completion is considered a score of 75% or better. If unsuccessful, repeat these steps until you have a satisfactory score.
- You can see your certificate in the Campus Learning System by going to "My Activities" located on the homepage; however, <https://www.uab.edu/learninglocker> is the repository for full training history. Courses completed within the campus learning system will be logged into the Learning Locker within 1 business day

### **Returning/Current UAB School of Nursing Students or Previous/Current UAB Employees**

If you have completed HIPAA with UAB as a Previous Student or Employee, you will need to send a copy of your Certificate to the Office of Student Success via email ([sonstudaffrs@uab.edu](mailto:sonstudaffrs@uab.edu)) or fax to 205.934.5490.

- To view and email/print your HIPAA certificate in the Campus Learning System go to <https://www.uab.edu/learninglocker>
- LOGIN WITH BLAZER ID
- Select "View Certificate" and either Print or Email your Certificate to the Office of Student Success.

**The School of Nursing will have access electronically to your training.** Once you complete the training you should expect 2 business days before your hold is removed.

**If you are having problems accessing Campus Learning or accessing your course/certificate, please email [campuslearning@uab.edu](mailto:campuslearning@uab.edu).** Please include a phone number where you can be reached. This phone should be near your computer so that someone can assist you.

**Bloodborne Pathogens Course (OSHA)  
Occupational Safety and Health Administration  
Bloodborne Pathogens Course is REQUIRED ANNUALLY.**

**You will have access to OSHA one semester prior to enrolling in the pathway.**

**New UAB School of Nursing Students**

**(Do not go directly into CAMPUS LEARNING, use the link provided)**

To access the “Bloodborne Pathogens Course” (OSHA) training go to:

(clicking the link enrolls you into the course)

[https://uab.docebosaas.com/learn/course/153/bloodborne-pathogens-course?generated\\_by=110583&hash=359fdc15db83111dfda07741a9e0b55a2941b249](https://uab.docebosaas.com/learn/course/153/bloodborne-pathogens-course?generated_by=110583&hash=359fdc15db83111dfda07741a9e0b55a2941b249)

- Click on LOGIN WITH BLAZERID
- Log in using your BlazerID and password
- Click on Bloodborne Pathogens Course
- You will need to click on and go through *Course Material, Reality Check, Course Assessment and Course Evaluation*
- You can see your certificate in the Campus Learning System by going to “My Activities” located on the homepage; however, <https://www.uab.edu/learninglocker> is the repository for full training history. Courses completed within the campus learning system will be logged into the Learning Locker within 1 business day

**Returning & Current UAB School of Nursing Students (1 year or older)**

**Certification and Retraining**

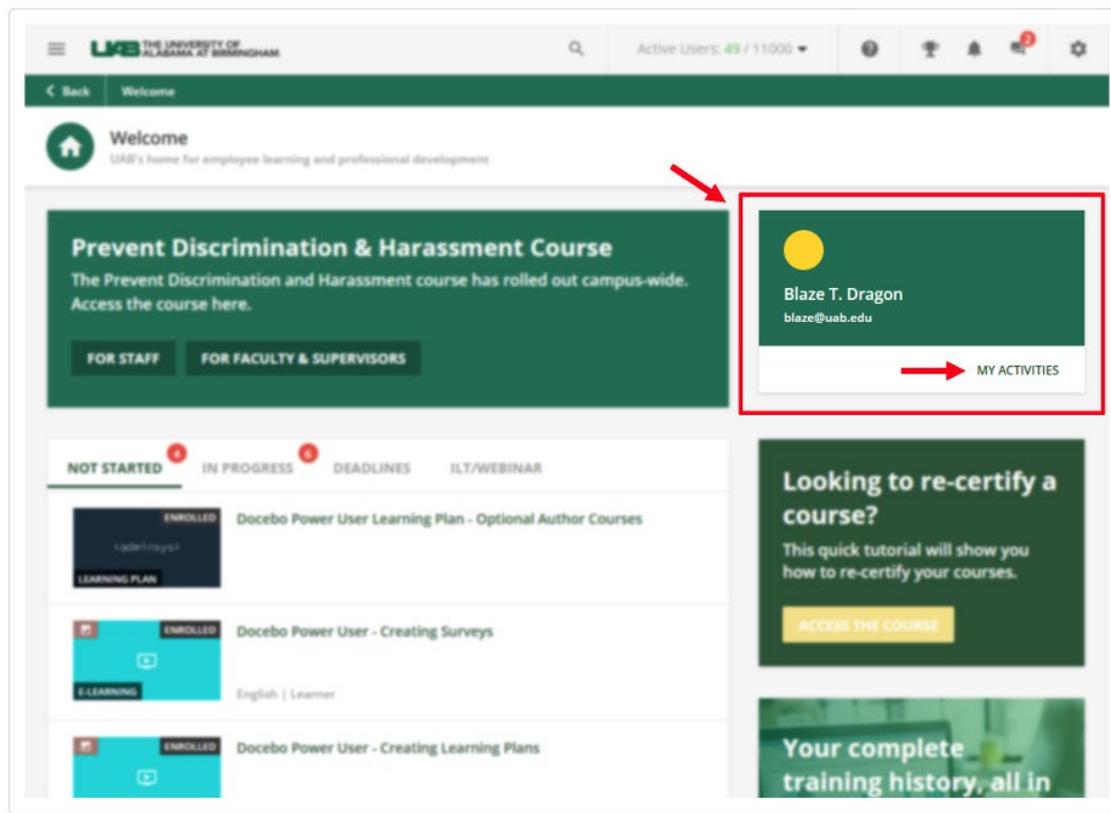
- Log in to Campus Learning <https://uab.docebosaas.com/learn>
- Click on LOGIN WITH BLAZERID
- Log in using your BlazerID and password
- From the landing page-upper right side-you will choose **MY ACTIVITIES** from the profile section -Under ‘My Activities’ you will choose **Certification** – this will take you to the ‘Certification and Retraining’ page
- -Click on **RENEW NOW** – this will direct you to the course that requires re-certification\* (All previous certificate’s will be available in the Learning Locker)
- You will need to click on and go through *Course Material, Reality Check, Course Assessment and Course Evaluation*
- You can see your certificate in the Campus Learning System by going to “My Activities” located on the homepage; however, <https://www.uab.edu/learninglocker> is the repository for full training history. Courses completed within the campus learning system will be logged into the Learning Locker within 1 business day

**The School of Nursing will have access electronically to your training.** Once you complete the training you should expect **2** business days before your hold is removed.

**\*If you are having problems accessing Campus Learning or accessing your course/certificate, please email [campuslearning@uab.edu](mailto:campuslearning@uab.edu).** Please include a phone number where you can be reached. This phone should be near your computer so that someone can assist you.

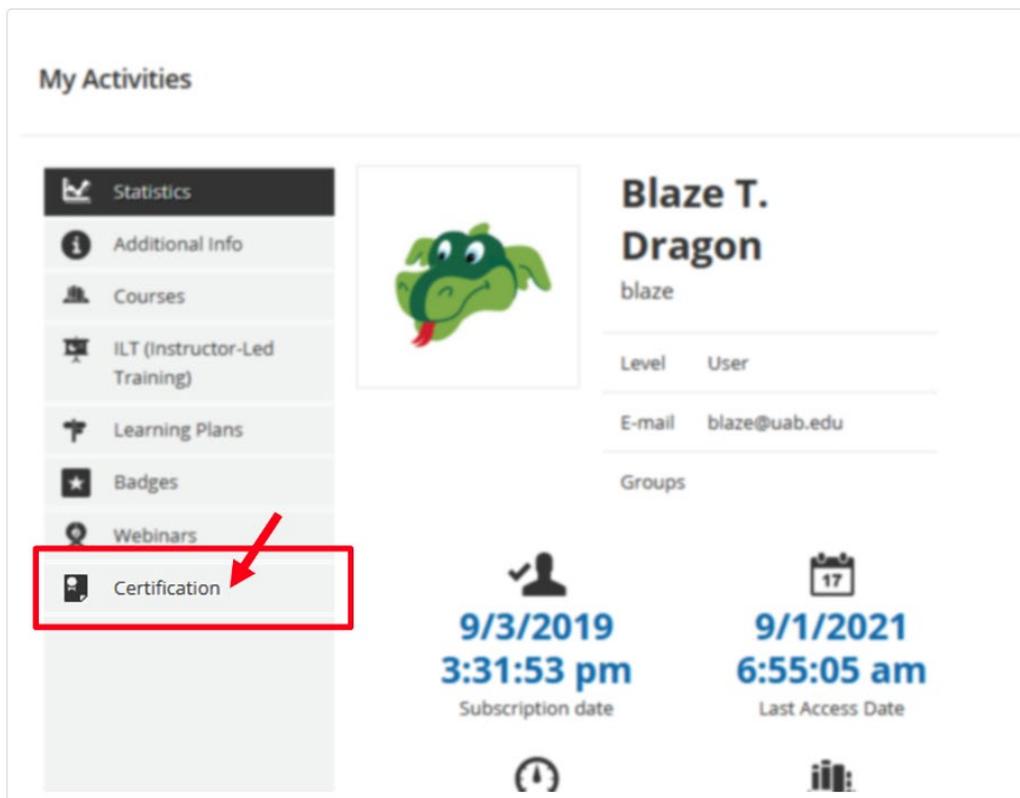
## Accessing the Renew Now Option

- 1 Log into the Campus Learning System.
- 2 Locate your profile details on the home page, then click My Activities.



The screenshot shows the UAB Campus Learning System home page. At the top, there is a navigation bar with the UAB logo, a search icon, and the text 'Active Users: 49 / 11000'. Below the navigation bar, there is a 'Welcome' message and a 'Prevent Discrimination & Harassment Course' announcement. A user profile for Blaze T. Dragon is displayed, with a red box highlighting it and a red arrow pointing to the 'MY ACTIVITIES' link below the profile.

- 3 Click the Certification tab.



The screenshot shows the 'My Activities' page. On the left, there is a sidebar with navigation options: Statistics, Additional info, Courses, ILT (Instructor-Led Training), Learning Plans, Badges, Webinars, and Certification. The 'Certification' option is highlighted with a red box and a red arrow. To the right of the sidebar, there is a user profile for Blaze T. Dragon, including a profile picture, name, email, and level. Below the profile, there are two cards showing subscription and last access dates.

Subscription date	Last Access Date
9/3/2019 3:31:53 pm	9/1/2021 6:55:05 am

4 Click the Renew Now link.

My Activities

### Certifications & Retraining

Also show expired certifications

TITLE	CODE	DESCRIPTION	ISSUED ON	EXPIRATION	TO RENEW IN
Annual Compliance - BIO500	OHS_BIO500	Annual re-certification for Bloodborne Pathogens (OSHA)	9/1/2021	Every 365 days Next exp: 9/1/2022	364 days <a href="#">RENEW NOW</a>

Total: 1

5 Click on the appropriate course, then complete the course modules.

### Certifications & Retraining

**!** **Your certification Annual Compliance - BIO500 is going to expire at 9/1/2022 12:00:00 am.**  
Please subscribe and complete one of the following courses or learning plans in order to renew it.  
Selecting an item you've already used to obtain this certification in the past, will result in a complete tracking data reset for that item!

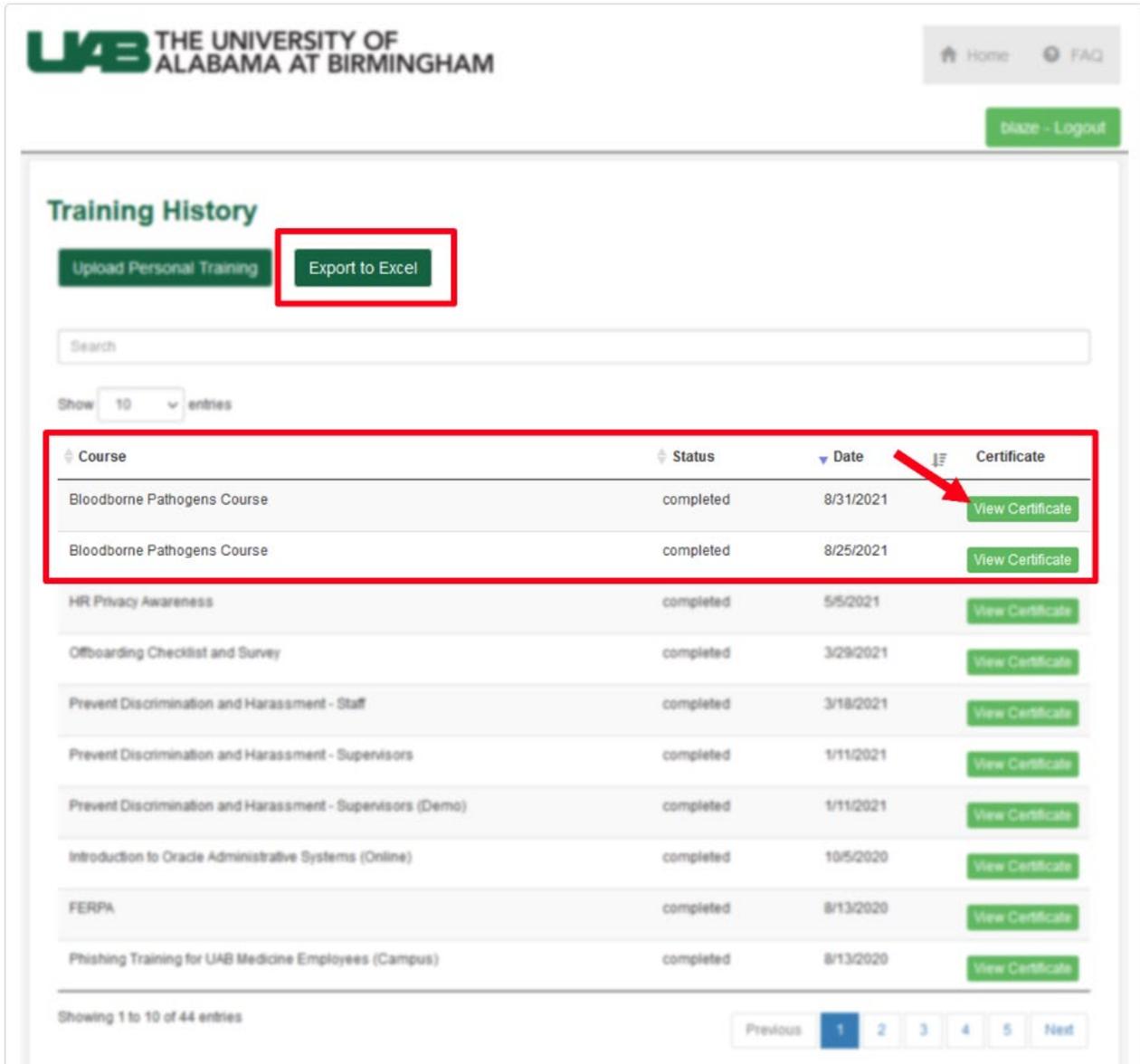


Bloodborne Pathogens Course

# Accessing Your Training Record

Your complete training history, including a completion record for the initial course and your recertification, is stored in the Learning Locker. To access your complete training history:

- 1 Log into the Learning Locker at [uab.edu/learninglocker](http://uab.edu/learninglocker). Note: Completions may take up to 24 hours to display in the Learning Locker.
- 2 Completions will be displayed in the table on the home page. You may export your entire training history to Excel or view an individual course certificate in the Learning Locker.



The screenshot displays the Learning Locker interface for The University of Alabama at Birmingham. At the top, the UAB logo and name are visible, along with navigation links for Home and FAQ, and a user profile for 'blaze - Logout'. The main section is titled 'Training History' and contains two buttons: 'Upload Personal Training' and 'Export to Excel'. Below these is a search bar and a dropdown menu set to '10 entries'. A table lists training records with columns for Course, Status, Date, and Certificate. The first two rows are highlighted with a red box, and a red arrow points to the 'View Certificate' button for the first row. The table shows various completed courses, including Bloodborne Pathogens Course, HR Privacy Awareness, and FERPA. At the bottom, there is a pagination control showing 'Showing 1 to 10 of 44 entries' and a set of numbered buttons from 1 to 5, with 'Previous' and 'Next' options.

Course	Status	Date	Certificate
Bloodborne Pathogens Course	completed	8/31/2021	<a href="#">View Certificate</a>
Bloodborne Pathogens Course	completed	8/25/2021	<a href="#">View Certificate</a>
HR Privacy Awareness	completed	5/5/2021	<a href="#">View Certificate</a>
Offboarding Checklist and Survey	completed	3/29/2021	<a href="#">View Certificate</a>
Prevent Discrimination and Harassment - Staff	completed	3/18/2021	<a href="#">View Certificate</a>
Prevent Discrimination and Harassment - Supervisors	completed	1/11/2021	<a href="#">View Certificate</a>
Prevent Discrimination and Harassment - Supervisors (Demo)	completed	1/11/2021	<a href="#">View Certificate</a>
Introduction to Oracle Administrative Systems (Online)	completed	10/5/2020	<a href="#">View Certificate</a>
FERPA	completed	8/13/2020	<a href="#">View Certificate</a>
Phishing Training for UAB Medicine Employees (Campus)	completed	8/13/2020	<a href="#">View Certificate</a>

# REGISTRATION

To register for courses, please sign in to **BlazerNET** ([www.uab.edu/blazernet](http://www.uab.edu/blazernet)). Access to BlazerNET requires a BlazerID and password.

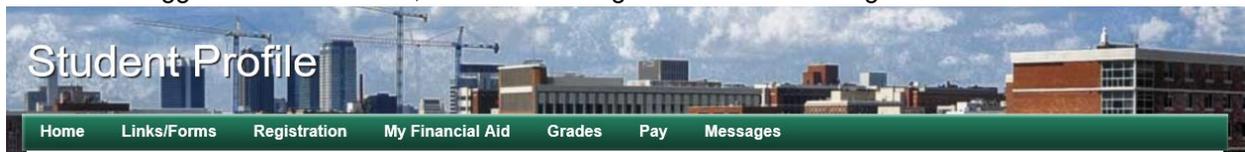
**UAB Central Authentication System**  
Enter your BlazerID and Password:

BlazerID:

Password:

## How to Register through BlazerNET

- Once logged in to BlazerNET, click on the "Registration" link on the green ribbon.



## To look up the Course Reference Number for your course(s)

- Click on the "Look Up Classes" link to search the available courses for the term. You may search for classes with several different criteria, but the only block that must be utilized is the *Subject* block.

1. **Registration**

- Select Term
- Look Up Classes
- Add, Drop or Withdraw Classes
- Change Class Options
- Week at a Glance
- Student Detail Schedule
- Registration Status
- Active Registration
- Registration History
- Enrollment Verification Request
- Banner Self-Service Enrollment Verification Request
- Order Text Books
- Schedule Planner -- New!!!**
- Create the perfect class schedule.
- Schedule Planner Registration Cart

RELEASE: 8.8

2. **Select Term**

May, 10-Week, Summer A, and Summer B session classes are listed under the Summer Term.

**Search by Term:**

None

Submit Reset

RELEASE: 8.7.1.2

3. **Look Up Classes**

**Subject:**

- NOH-Nursing -Occupational Hlth
- NPE-Nursing - Pediatrics
- NPN-Psyc Mental Hlth Nur Prac
- NRM-Nursing - Research Methods
- NST- NUR - Statistical Methods
- NTC-Nursing - Teaching
- NTR-Nutrition Sciences
- NUR-Nursing**
- NWH-Nursing - Womens Health
- OB-Oral Biology

Course Search Advanced Search UAB Online/Distance Class Search

- Once the classes are visible, register for the course(s) by clicking on the empty checkbox to the left of the CRN and clicking on the Register button at the bottom of the screen.

**Sections Found**

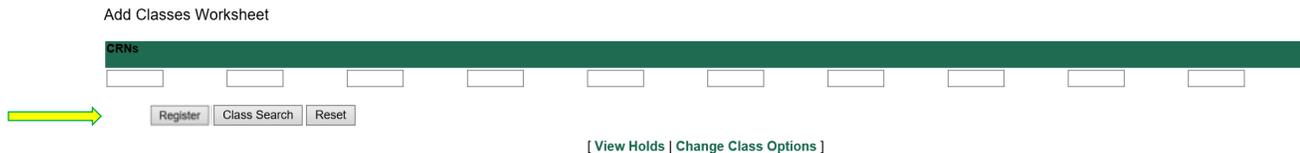
MA-Mathematics																			
Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	WL Cap	WL Act	WL Rem	Instructor	Date (MM/DD)	Location	Comments
<small>MA-180 PREREQUISITES: Undergraduate level MA 102 Minimum Grade of C or Undergraduate level MA 105 Minimum Grade of C or Undergraduate level MA 106 Minimum Grade of C or Undergraduate level MA 107 Minimum Grade of C or Undergraduate level MA 110 Minimum Grade of C or Undergraduate level MA 125 Minimum Grade of C or Undergraduate level MA 225 Minimum Grade of C</small>																			
<input type="checkbox"/>	36779	MA	180	ZN	01	3.000	Intro to Statistics	MW	08:00 am-08:50 am	55	21	34	10	0	10	TBA	01/08-04/27	CH 443	Recommended that 2 years of high school algebra or MA102 has been completed before taking course. First day attendance is mandatory.Students who have
<p>Register Add to WorkSheet New Search</p>																			

### If you already know the CRN for your course(s)

- Click on the “Add/Drop Classes” link in the “Registration Tools” channel.



- The Add/Drop worksheet will appear. There will be a row of empty blocks. Type in the 5-digit CRN for your course in any of the blocks. If you are registering for more than one course, tab over to another block and enter in all of the courses at one time. (You do not need to type in the subject or number for the course, only the CRN is required!)
- Click on the *Register* button at the bottom of the screen when complete.



### IMPORTANT NOTE:

Register for co-requisites in your Clinical Sequence by selecting **BOTH** courses required at the same time. Failure to select both courses at the same time will cause an error and not allow you to register for either course until **BOTH** are selected simultaneously.

**If you receive a Registration Error Message when registering, please contact the Office of Student Success in the School of Nursing 205-975-7529**

Please see the list below of **common registration errors:**

- RAC:** A Registration Access Code (RAC) is required for your account.
- CORQ:** Course has a corequisite. The CRN of the required corequisite should follow the CORQ error message. Please submit the courses simultaneously.
- PREQ/TEST SCORE:** Course has a prerequisite or test placement requirement. The CRN or title of the required prerequisite should follow the PREQ error message.
- CLOSED SECTION:** There are no more seats available in the course.
- NEED INSTRUCTOR PERMISSION:** Permission of the instructor is required to take this course.
- LEVEL RESTRICTION:** Your classification level is invalid for this course.
- HOLDS:** Holds are on your account, which restrict you from registering. Please scroll down until you see a “View Holds” icon. This icon will show your specific holds. Please see the department listed to remove the hold.

## FALL 2026 ACADEMIC CALENDAR

<b>Fall 2026</b>	
Assigned Time Registration	March 23 – April 3, 2026
Open Registration	April 6 – August 23, 2026
Classes Begin	August 24, 2026
Late Registration (after classes begin)	August 24 – September 1, 2026
Last Day to Drop/Add (without paying full tuition & fees)	September 1, 2026
Extended Drop Period	September 2 – October 7, 2026
Labor Day Holiday	September 7, 2026
Last Day to Withdraw from a Course	October 16, 2026
Thanksgiving Break	November 23 – November 29, 2026
Last day of Class	December 4, 2026
Final Exams	December 7 – 11, 2026
Grades Due (by midnight)	December 14, 2026
Grades Available Online	December 16, 2026

School of Nursing

**Contacts**

MSN Program Manager

Ms. Charlene Bender  
205-934-5491 fax 205-934-5490  
[cbender@uab.edu](mailto:cbender@uab.edu)

Director of Student Success

Mr. John Updegraff  
205-975-3370 fax 205-934-5490  
[jupde22@uab.edu](mailto:jupde22@uab.edu)

Registration Issues

Kevin Jerrolds, Registrar  
205-934-7605 fax 205-934-5490  
[sonregistrar@uab.edu](mailto:sonregistrar@uab.edu)

Latasha Harris, Assistant Registrar  
205-934-6778 fax 205-934-5490  
[sonregistrar@uab.edu](mailto:sonregistrar@uab.edu)

Drug Screen / Background Check Issues

Ms. Pat Little  
205-996-7130 fax 205-996-7157  
[plittle2@uab.edu](mailto:plittle2@uab.edu)

HIPAA and OSHA Issues

Office of Student Success  
205-975-7529 fax 205-934-5490  
[sonstudaffrs@uab.edu](mailto:sonstudaffrs@uab.edu)

Scholarships

Ms. Stephanie Hamberger  
205-934-5483 fax 205-996-7157  
[ssallen@uab.edu](mailto:ssallen@uab.edu)

UAB Student Health

Send questions through patient portal: [https://studentwellness.uab.edu/login\\_directory.aspx](https://studentwellness.uab.edu/login_directory.aspx)

Ms. Candace Ragsdale – Health Insurance  
waiver 205-996-2589 fax 205-975-6193  
[crags@uab.edu](mailto:crags@uab.edu)

VIVA Health (health insurance)

Allisha Griffin Calhoun, Account Service Representative  
[www.vivahealth.com](http://www.vivahealth.com)

## ONE CARD

All students need to visit the following website to submit a ONE Card photo prior to coming to campus for Orientation. To do so, please visit the following website:

<https://campuscard.uab.edu/bbapps/photosubmit/>

You will be required to have a BlazerID to complete this process. <https://idm.uab.edu/bid/reg> Make sure your full name is correct in BlazerNet so that it will show up on your ID correctly. Your ONE Card Photo needs to be submitted prior to your Orientation date.

Your OneCard will be printed and provided to you at orientation check-in. If you miss the photo submission date listed above, your badge won't be printed before orientation but can be picked up on campus at the UAB Hill Student Center OneStop.

Note: If you are a **CURRENT, ACTIVE UAB Employee - DO NOT complete this step.** Your student access will be merged with your current badge at a later date. If you complete this step your employee badge runs the risk of deactivating and interrupting your ability to work.

### DO

- Submit current color photo in jpg format
- Use a White/Off-White wall as a solid background
- Center and front view of full face
- Crop just above the top of the head to the collarbone
- Wear prescription glasses if you normal do so
- Limit photo size to .75 MB or 768KB

### DON'T

- Wear hats, sunglasses or other items that obscure the face
- Submit with glare on glasses or shadows
- Include visible people or objects
- Use inappropriate expressions

### CORRECT SAMPLE

