

**FIRST NAME**  
Street Address  
City, State Zip Code  
Phone  
E-mail

**EDUCATION** (reverse chronological order, repeat as needed)

Year UAB Marnix E. Heersink School of Medicine, Birmingham, AL  
Doctorate of Medicine, Anticipated 2025

Year Institution, City, State  
Degree in Major (i.e. Bachelor of Arts in Microbiology, for example)

**HONORS AND AWARDS** (reverse chronological order, repeat as needed)

Year Name of Award/Honor, Granting Institution

**RESEARCH EXPERIENCE** (reverse chronological order, repeat as needed)

Year – Year Your title (research assistant, fellow)  
Research Title  
Mentor, Title  
Department, Institution

1-2 sentence description of research

**PUBLICATIONS** (reverse chronological order, repeat as needed)

Authors (Last Name, First +/- Middle Initial, bold your name). Year (replace with “In Press” if accepted but not yet published). Manuscript Title. Journal (Italicized), Volume(series number):Pages.

**PRESENTATIONS** (reverse chronological order, repeat as needed)

Authors (Last Name, First +/- Middle Initial, bold your name). Year (replace with “accepted” if accepted but not yet presented). Manuscript Title. Meeting Name/Sponsoring Organization. City, State where meeting held.

**LEADERSHIP** (reverse chronological order, repeat as needed)

Year – Year Position, Organization, Institution, City, State

**Commented [LCP1]:** •Order the rest of your CV in the way that you feel best highlights your skills and qualifications.  
•Not all of the elements listed may be relevant to you. Include what best applies to your background and experience.  
•You may also combine elements if you feel that it reads better (i.e. Leadership, Activities, and Service) Include information in your CV if you believe it answers the following.  
•Does this particular piece of information help explain who I am and what I’ve accomplished?  
•Will this piece of information encourage residency programs to select me for an interview?  
•If I were reading this for the first time and without knowledge of myself as an applicant, would this information be useful?  
•If you’re not sure, run it by us or your career advisor.

**Commented [LCP2]:** You don’t need to include post-bac work or community college summer courses.

**Commented [LCP3]:** •This section can be placed later in the CV. It depends on the importance of experiences for the specialty.  
•Include any awards and scholarships you received during medical school.  
•If you performed well in medical school or on your USMLE exams, you may list your honors and board scores.  
•Include only the most important awards and scholarships from undergraduate or other programs.

**Commented [LCP4]:** •Include scholarly activity.  
•Include your pre-medical school activities only if extraordinary or applicable to health care.

**Commented [LCP5]:** •List any research, professional, or poster presentations you offered at venues such as conferences, lectures, symposiums, and specialty association meetings.  
•This section may be combined with publications to create a single section.

**ACTIVITIES & SERVICE** (reverse chronological order, repeat as **needed**)

Year – Year            Role/Position, Organization, Institution, City, State  
  
1-2 sentence description of activity and your role in that activity

**Commented [LCP6]:** •List the most important long-term activities and the dates you participated in during medical school, including committee work, community service projects, and student organization involvement.  
•May combine Leadership with Activities and Service section (e.g. Leadership and Volunteer Activities or Volunteer and Extracurricular Activities.)

**TEACHING EXPERIENCE** (reverse chronological order, repeat as **needed**)

Year – Year            Role/Position, Course, Institution or Organization or Company, City, State.  
  
1-2 sentence description if not captured by your role/position.

**Commented [LCP7]:** Can add this to Research Experience (e.g. Research and Teaching Experience)

**WORK EXPERIENCE** (reverse chronological order, repeat as **needed**)

Year – Year            Position, Name of Employer, City State  
  
If medically related, include brief description of your responsibilities, skills, or competencies gained.

**Commented [LCP8]:** •List all major or medically related work experiences.  
•You don't have to include work in retail, restaurants, lifeguard, etc. UNLESS it is relevant to your story.  
•If you experienced gaps of time in your educational history (e.g., time between your undergraduate studies and medical school), include any work experience — medical or non-medical — that accounts for your time out of school.

**PROFESSIONAL MEMBERSHIPS** (reverse chronological order, repeat as **needed**)

Year – Year            Role/Position, Organization

**Commented [LCP9]:** •List any professional organizations of which you're a member and include any leadership positions you've held.  
•This section may be combined or redefined to include involvement in student organizations with a title such as "Professional and Local Memberships"

**LANGUAGES**

**HOBBIES AND OUTSIDE INTERESTS**

Example, example, example, etc.

**Commented [LCP10]:** •You may be surprised at how often interviewers will ask you about these items. The reason? To keep an interview conversational. So be prepared to discuss any hobby or interest that you include here.  
•May also be titled "Personal Interests" or simply "Hobbies"  
•This section is optional and should be brief.