

Clinical Research Administrator

	LEVEL I	LEVEL II	LEVEL III	MANAGER	DIRECTOR
JOB CODE:	R010047	R010048	R010049	R010050	R010046
GRADE:	W.G320	W.G340	W.G355	W.G390	W.G415
FLSA STATUS:	Nonexempt	Exempt	Exempt	Exempt	Exempt
EDUCATION/ EXPERIENCE:	High school diploma or GED required.	Bachelor's degree in a related field and three (3) years of related experience required. Work experience may substitute for education requirement.	Bachelor's degree in a related field and five (5) years of related experience required. Work experience may NOT substitute for education requirement.	Bachelor's degree in a related field and eight (8) years of related experience required. Work experience may NOT substitute for education requirement.	Master's degree in a related field and ten (10) years of related experience required. Work experience may NOT substitute for education requirement.
LICENSURE AND/OR CERTIFICATION:	None required.	None required.	Certified Clinical Research Coordinator (CCRC) or Certified Clinical Research Professional (CCRP) preferred.	Certified Clinical Research Coordinator (CCRC) or Certified Clinical Research Professional (CCRP) strongly preferred.	Certified Clinical Research Coordinator (CCRC) or Certified Clinical Research Professional (CCRP) strongly preferred.

Clinical Research Coordinator

	LEVEL I	LEVEL II	LEVEL III	MANAGER
JOB CODE:	R010051	R010052	R010053	R010054
GRADE:	W.G333	W.G345	W.G365	W.G390
FLSA STATUS:	Exempt	Exempt	Exempt	Exempt
EDUCATION/ EXPERIENCE:	High school diploma or GED required.	Bachelor's degree in a related field and three (3) years of related experience required. Work experience may substitute for education requirement.	Bachelor's degree in a related field and five (5) years of related experience required. Work experience may NOT substitute for education requirement.	Bachelor's degree in a related field and eight (8) years of related experience required. Work experience may NOT substitute for education requirement.
LICENSURE AND/OR CERTIFICATION:	None required.	None required.	Certified Clinical Research Coordinator (CCRC) or Certified Clinical Research Professional (CCRP) preferred.	Certified Clinical Research Coordinator (CCRC) or Certified Clinical Research Professional (CCRP) strongly preferred.

Clinical Research Nurse Coordinator

	LEVEL I	LEVEL II	LEVEL III	MANAGER
JOB CODE:	N040005	N040006	N040007	N040008
GRADE:	W.G350	W.G365	W.G375	W.G400
FLSA STATUS:	Exempt	Exempt	Exempt	Exempt
EDUCATION/ EXPERIENCE:	Bachelor's degree in a related field required. Work experience may substitute for education requirement.	Bachelor's degree in a related field and three (3) years of related experience required. Work experience may substitute for education requirement.	Bachelor's degree in a related field and five (5) years of related experience required. Work experience may NOT substitute for education requirement.	Bachelor's degree in a related field and eight (8) years of related experience required. Work experience may NOT substitute for education. Currently licensed as a Registered Nurse (RN) by Ala. Board of Nursing required.
LICENSURE AND/OR CERTIFICATION:	Currently licensed or eligible to be licensed as a Registered Nurse (RN) by Ala. Board of Nursing required.	Currently licensed or eligible to be licensed as a Registered Nurse (RN) by Ala. Board of Nursing required.	Currently licensed as a Registered Nurse (RN) by Ala. Board of Nursing required. Certified Clinical Research Coordinator (CCRC) or Certified Clinical Research Professional (CCRP) certification preferred.	Currently licensed as a Registered Nurse (RN) by the Ala. Board of Nursing required. Certified Clinical Research Coordinator (CCRC) or Certified Clinical Research Professional (CCRP) certification strongly preferred.

Clinical Research Regulatory Coordinator

	LEVEL I	LEVEL II	LEVEL III	MANAGER
JOB CODE:	R010055	R010056	R010057	R010058
GRADE:	W.G320	W.G340	W.G355	W.G390
FLSA STATUS:	Nonexempt	Exempt	Exempt	Exempt
EDUCATION/ EXPERIENCE:	High school diploma or GED required.	Bachelor's degree in a related field and three (3) years of related experience required. Work experience may substitute for education requirement.	Bachelor's degree in a related field and five (5) years of related experience required. Work experience may NOT substitute for education requirement.	Bachelor's degree in a related field and eight (8) years of related experience required. Work experience may NOT substitute for education requirement.
LICENSURE AND/OR CERTIFICATION:	None required.	None required.	Certified Clinical Research Coordinator (CCRC) or Certified Clinical Research Professional (CCRP) preferred.	Certified Clinical Research Coordinator (CCRC) or Certified Clinical Research Professional (CCRP) strongly preferred.

Clinical Research Data Management

	LEVEL I	LEVEL II	LEVEL III	MANAGER
JOB CODE:	R010055	R010056	R010057	R010058
GRADE:	W.G315	W.G335	W.G355	W.G390
FLSA STATUS:	Nonexempt	Exempt	Exempt	Exempt
EDUCATION/ EXPERIENCE:	High school diploma or GED required.	Bachelor's degree in a related field and three (3) years of related experience required. Work experience may substitute for education requirement.	Bachelor's degree in a related field and five (5) years of related experience required. Work experience may NOT substitute for education requirement.	Bachelor's degree in a related field and eight (8) years of related experience required. Work experience may NOT substitute for education requirement.
LICENSURE AND/OR CERTIFICATION:	None required.	None required.	Certified Clinical Research Coordinator (CCRC) or Certified Clinical Research Professional (CCRP) preferred.	Certified Clinical Research Coordinator (CCRC) or Certified Clinical Research Professional (CCRP) strongly preferred.

Clinical Research Recruiter

	LEVEL I
JOB CODE:	R010159
GRADE:	W.G285
FLSA STATUS:	Nonexempt
EDUCATION/ EXPERIENCE:	High school diploma or GED required.
LICENSURE AND/OR CERTIFICATION:	None required.

Clinical Research Quality Coordinator

	LEVEL I
JOB CODE:	R010187
GRADE:	W.G345
FLSA STATUS:	Exempt
EDUCATION/ EXPERIENCE:	Bachelor's degree in a related field and three (3) years of related experience required. Work experience may substitute for education requirement.
LICENSURE AND/OR CERTIFICATION:	None required.

Clinical Research Dietitian

	DIETITIAN	DIETITIAN SENIOR	MANAGER-DIETETICS
JOB CODE:	R010202	R010203	R010204
GRADE:	W.G350	W.G360	W.G380
FLSA STATUS:	Exempt	Exempt	Exempt
EDUCATION/ EXPERIENCE:	Master's degree in human nutrition, food and nutrition, dietetics, or nutrition education required, if licensed on or after 01/01/2024; OR a Bachelor's degree in human nutrition, food and nutrition, dietetics, or food systems management is required if licensed on or prior to 12/31/2023. Work experience may NOT substitute for education requirement.	Master's degree in human nutrition, food and nutrition, dietetics, or nutrition education required, if licensed on or after 01/01/2024; OR a Bachelor's degree in human nutrition, food and nutrition, dietetics, or food systems management is required if licensed on or prior to 12/31/2023; AND three (3) years of related experience is required. Work experience may NOT substitute for education requirement.	Master's degree in human nutrition, food and nutrition, dietetics, or nutrition education required, if licensed on or after 01/01/2024; OR a Bachelor's degree in human nutrition, food and nutrition, dietetics, or food systems management is required if licensed on or prior to 12/31/2023; AND eight (8) years of related experience is required. Work experience may NOT substitute for education requirement.
LICENSURE AND/OR CERTIFICATION:	Dietitian License (active or temporary) with Ala. Board of Examiners for Dietetic/Nutrition Practice required.	Dietitian License (active or temporary) with Ala. Board of Examiners for Dietetic/Nutrition Practice required. ServSafe Certified Food Systems Manager or be willing to obtain within thirty (30) days of hire. Certified Clinical Research Coordinator (CCRC) or Certified Clinical Research Professional (CCRP) certification preferred.	Dietitian License (active or temporary) with Ala. Board of Examiners for Dietetic/Nutrition Practice required. ServSafe Certified Food Systems Manager or be willing to obtain within thirty (30) days of hire. Certified Clinical Research Coordinator (CCRC) or Certified Clinical Research Professional (CCRP) certification preferred.