

**ALABAMA COMMISSION ON HIGHER EDUCATION**  
**INSTRUCTION**  
**Form B: Description of Curriculum Changes**

1. Institution:
2. CIP Code, Program Title, and Degree Nomenclature of the existing program [see instructions below]:

Refer to the institution's Academic Program Inventory for the current CIP code, program title, and degree nomenclature for the existing program to which the extension will be added. This information is necessary for the review and evaluation of your request. Failure to include this information will cause a delay in processing the request.

The Inventory for each institution is available online at  
<http://www.ache.alabama.gov/Acadaffr/ProgInv/institu.htm>.

*[Example: CIP 44.0401, Public Administration, MPA]*

3. Describe the changes to the existing curriculum. How many courses and credit hours will be affected? What percentage of the major is affected? Please attach a copy of the current curriculum with notations indicating the proposed changes.
4. What is the rationale for the alteration?
5. Will the curriculum change require additional resources? If so, provide an estimate of funds needed for the change, as well as the source(s) of funds to support the alteration.

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Signature of Institution's Authorized Representative

Date

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Title

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Institution